



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

DECEMBER 13, 2016

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, December 13, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the November 23, 2016 Regular Council Meeting	7
		b) Minutes of the December 12, 2016 Budget Council Meeting	23
DELEGATIONS:	4.	a) Arnold Viersen, MP – Peace River-Westlock (11:00 a.m.)	
		b)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Community Services Committee Meeting Minutes	25
		c) Agricultural Service Board Meeting Minutes	29
		d)	
GENERAL REPORTS:	6.	a)	
		b)	
TENDERS:	7.	a) None	

PUBLIC HEARINGS:	8.	a)	None	
ADMINISTRATION:	9.	a)	G7G Railway Project – Letter of Support	35
		b)	Caribou Update (to be presented at the meeting)	
		c)		
		d)		
		e)		
AGRICULTURE SERVICES:	10.	a)		
		b)		
COMMUNITY SERVICES:	11.	a)		
		b)		
FINANCE:	12.	a)	Policy FIN028 Credit Card Use	37
		b)	Accredited Supportive Living Services (ASLS) – 2017 Property Tax Exemption Request	47
		c)	Tax Recovery Matter – Winter Petroleum Ltd.	51
		d)	Insured Assets	53
		e)		
		f)		
OPERATIONS:	13.	a)	Request to Tender – Zama City Vegetation Management	57
		b)	Unit #2250 – Damaged 580 Case Backhoe	61
		c)		
		d)		

PLANNING & DEVELOPMENT:	14.	a)	Bylaw 1057-16 Amending Bylaw 1022-16 Service Road Closure	65
		b)		
		c)		
UTILITIES:	15.	a)	Fort Vermilion 50 th Street – Water and Sewer Extension	75
		b)	Potable Water	81
		c)		
		d)		
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	83
IN CAMERA SESSION:	17.	a)	Legal <ul style="list-style-type: none">• Legal File Summary	
		b)	Labour	
		c)	Land <ul style="list-style-type: none">• Sale of County Properties	
NOTICE OF MOTION:	18.	a)		
NEXT MEETING DATES:	19.	a)	Regular Council Meeting January 9, 2017 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Committee of the Whole Meeting January 10, 2017 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	20.	a)	Adjournment	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the November 23, 2016 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 23, 2016, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the November 23, 2016, Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, November 23, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor (left the meeting at 4:05 p.m.)
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:23 a.m., stepped out from 12:13 p.m. – 2:09 p.m., and left the meeting at 3:57 p.m.)
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Ron Pelensky	Director of Community Services
David Fehr	Director of Operations
Byron Peters	Director of Planning & Development
Fred Wiebe	Director of Utilities
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary

ALSO PRESENT: Members of the Public and the Media

Minutes of the Regular Council meeting for Mackenzie County held on November 23, 2016 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 16-11-857

MOVED by Councillor Braun

That the agenda be approved with the following additions:

- 9. f) La Crete Agricultural Society Letter of Support
- 9. g) FarmTech Conference
- 13. a) Snow Removal

CARRIED

3. a) Minutes of the November 8, 2016, Regular Council Meeting

MOTION 16-11-858

MOVED by Councillor Driedger

That the minutes of the November 8, 2016 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Minutes of the November 22, 2016, Budget Council Meeting

MOTION 16-11-859

MOVED by Councillor Toews

That the minutes of the November 22, 2016 Budget Council Meeting be adopted as presented.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

Councillor Jorgensen arrived at 10:23 a.m.

MOTION 16-11-860

MOVED by Councillor Driedger

That the Council committee reports be received for information.

CARRIED

5. b) Finance Committee Meeting Minutes

MOTION 16-11-861

MOVED by Deputy Reeve Wardley

That the Finance Committee unapproved meeting minutes of November 7, 2016 be received for information.

CARRIED

5. c) Public Works Committee Meeting Minutes

MOTION 16-11-862 **MOVED** by Councillor Sarapuk

That the Public Works Committee unapproved minutes of November 10, 2016 be received for information.

CARRIED

GENERAL REPORTS: 6. a) None

TENDERS: 7. a) None

ADMINISTRATION: 9. a) **Bylaw 1055-16 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

MOTION 16-11-863 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That third reading be given to Bylaw 1055-16 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members, in order to save the tax payers additional travel costs.

Councillor Derksen requested a recorded vote.

In Favor

Councillor Toews
Councillor Driedger
Reeve Neufeld
Deputy Reeve Wardley
Councillor Knelsen
Councillor Bateman

Opposed

Councillor Derksen
Councillor Sarapuk
Councillor Jorgensen
Councillor Braun

DEFEATED

Reeve Neufeld recessed the meeting at 10:44 a.m. and reconvened the meeting at 10:55 a.m.

9. b) Boreal Housing Foundation – Member Honorariums

MOTION 16-11-864 **MOVED** by Councillor Bateman

That a revised letter of support be sent to Alberta Seniors and

Housing regarding the Boreal Housing Foundation Ministerial Order and that a letter be sent to the Boreal Housing Foundation (with a copy to Alberta Seniors and Housing) to recommend that the housing foundation bill back each member for honorarium and expense costs for each of their participating members.

CARRIED

9. c) Caribou Update

MOTION 16-11-865

MOVED by Councillor Jorgensen

That the Provincial Engagement Strategy for Caribou be TABLED to the afternoon.

DEFEATED

MOTION 16-11-866

MOVED by Deputy Reeve Wardley

That the Provincial Engagement Strategy for Caribou be TABLED to the in-camera session.

Councillor Toews requested a recorded vote.

In Favor

Councillor Driedger
Reeve Neufeld
Deputy Reeve Wardley
Councillor Knelsen
Councillor Bateman
Councillor Braun

Opposed

Councillor Derksen
Councillor Toews
Councillor Sarapuk
Councillor Jorgensen

CARRIED

9. d) Electoral Reform

MOTION 16-11-867

MOVED by Councillor Toews

That a letter be sent to the Prime Minister and the Special Committee on Electoral Reform requesting that a referendum be held prior to the implementation of any proposed changes to the current first-past-the-post voting system for federal elections.

CARRIED

9. e) Memorandum of Understanding – First Nation Communication Protocol

MOTION 16-11-868

MOVED by Councillor Bateman

That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.

CARRIED

9. f) La Crete Agricultural Society Letters of Support (ADDITION)

MOTION 16-11-869

Requires Unanimous

MOVED by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their application to the Community Facility Enhancement Program for capital funding to enclose the museum south shed to better preserve the local historical vehicles and equipment.

CARRIED UNANIMOUSLY

MOTION 16-11-870

Requires Unanimous

MOVED by Councillor Knelsen

That a letter of support be provided to the La Crete Ferry Campground Society for their application to the Community Facility Enhancement Program for funding to purchase and install playground equipment.

CARRIED UNANIMOUSLY

9. g) FarmTech Conference (ADDITION)

Reeve Neufeld turned over the chair to Deputy Reeve Wardley.

MOTION 16-11-871

Requires Unanimous

MOVED by Reeve Neufeld

That Councillor Sarapuk be authorized to attend the FarmTech Conference in January 2017.

CARRIED UNANIMOUSLY

Reeve Neufeld resumed the chair.

Reeve Neufeld recessed the meeting at 11:32 a.m. and reconvened the meeting at 11:42 a.m.

**AGRICULTURE
SERVICES:**

10. a) None

**COMMUNITY
SERVICES:**

11. a) None

OPERATIONS:

13. a) Snow Removal (ADDITION)

MOTION 16-11-872

Requires Unanimous

MOVED by Councillor Knelsen

That Cornie Zacharias qualify for snow removal under the Winter Road Maintenance/Snowplowing Indicator Policy under handicapped status and that the Policy be brought back to Council for review.

DEFEATED

MOTION 16-11-873

Requires Unanimous

MOVED by Councillor Knelsen

That the Winter Road Maintenance/Snowplowing Indicator Policy be brought back for review.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1056-16 Municipal Reserve Partial Closure Plan 992 0893, Block 2, Lot 13 MR (NE 3-106-15-W5M)

MOTION 16-11-874

MOVED by Councillor Driedger

That first reading be given to Bylaw 1056-16, being a Municipal Reserve Closure Bylaw to cancel a portion of Plan 992 0893, Block 1, Lot 13MR, subject to public hearing input.

CARRIED

INFORMATION:

16. a) Information/Correspondence

Councillor Jorgensen left the meeting at 12:13 p.m.

MOTION 16-11-875

MOVED by Deputy Reeve Wardley

That Mackenzie County sponsor the Growing the North Conference as a Silver Sponsor.

CARRIED

MOTION 16-11-876 **MOVED** by Councillor Derksen

That the information/correspondence items be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:17 p.m. and reconvened the meeting at 1:00 p.m.

FINANCE: **12. a) Tax Recovery Public Auction**

Peng Tian, Director of Finance, and Jeri Phillips, Assessment/Taxation Clerk, joined the meeting.

Reeve Neufeld declared the public auction open at 1:01 p.m.

Len Racher, Chief Administrative Officer, read the format of the public auction process.

MOTION 16-11-877 **MOVED** by Councillor Braun

That the following properties be removed from the 2016 auction list due to property taxes being paid and removed from notification.

- Tax Roll 117447
- Tax Roll 077048

CARRIED

MOTION 16-11-878 **MOVED** by Deputy Reeve Wardley

That Council proceeds with the public auction for the following properties:

- Tax Roll 219457
- Tax Roll 300574

CARRIED

Len Racher called for bids for the following properties.

No bidders were present and no bids were received.

Reeve Neufeld declared the public auction closed at 1:06 p.m.

MOTION 16-11-879

MOVED by Councillor Braun

That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcels of land and issue new Certificates of Title in the name of Mackenzie County.

- Tax Roll 219457

CARRIED

MOTION 16-11-880

MOVED by Deputy Reeve Wardley

That the following properties remain in the current owners name and that the County continues to attempt to collect property taxes and that the property be inspected and reassessed.

- Tax Roll 300574

CARRIED

Peng Tian, Director of Finance, and Jeri Phillips, Assessment/Taxation Clerk, left the meeting.

PUBLIC HEARINGS:

8. a) Bylaw 1027-16 Land Use Bylaw Amendment to Rezone Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" (La Crete Rural)

Reeve Neufeld called the public hearing for Bylaw 1027-16 to order at 1:10 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1027-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on October 26, 2016.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. Council had the following questions/comments:

- There are no immediate concerns from administration.
- Servicing will be addressed through the Municipal Planning Commission, Administration and Development

Agreement stages.

- If a hotel/motel would not be allowed as a permitted use, what about a medical facility? Section 7 supersedes anything listed in any district.
- A caveat could be put on the title to ensure that landowners are aware of the zoning in this area.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1027-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1027-16.

Kevin Unrau, adjacent landowner, spoke in opposition to the proposed bylaw:

- Concerned with the property value of his property and that it will go down drastically with the proposed rezoning and will be unable to sell.
- The County is releasing more commercial land with agricultural land in between.
- Feels that there is enough industrial/commercial land already and the economy has slowed down.

Council had the following questions/comments:

- Do you own your driveway? There is an easement on the land title and quarter section (right of access)
- Is this a full quarter? Yes. The rezoning is only on the north half.
- This intersection was discussed with Alberta Transportation (regarding future turning lanes, lighting, etc.). May have the opportunity to partner with Alberta Transportation on costs.

John Driedger, owner/developer, spoke in favor of the proposed rezoning:

- Don't know how someone can stop this development.
- Kevin Unrau's property is away from the main road and shouldn't be affected.
- Construction won't begin right away.
- It makes no sense to stop it, he can't stop La Crete from growing.
- We have a major intersection there and there is no room inside of the hamlet to grow.

Reeve Neufeld closed the public hearing for Bylaw 1027-16 at 1:27 p.m.

MOTION 16-11-881

MOVED by Councillor Braun

That second reading be given to Bylaw 1027-16 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" for commercial development.

CARRIED

MOTION 16-11-882

MOVED by Deputy Reeve Wardley

That third reading be given to Bylaw 1027-16 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" for commercial development.

CARRIED

PUBLIC HEARINGS:

8. b) Bylaw 1054-16 Land Use Bylaw Amendment to Rezone Plan 032 5939, Block, Lot 5 from Hamlet Country Residential "HCR1" to Hamlet Industrial "HI1" (La Crete)

Reeve Neufeld called the public hearing for Bylaw 1054-16 to order at 1:29 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1054-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on October 26, 2016.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. Council had the following questions/comments:

- Were the adjacent landowners sent the list of permitted/discretionary uses under the HI1 zoning so they would know what was allowed? No.

- With industrial and residential development there should be a buffer.
- Opposed to the rezoning in a residential area.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1054-16. Three written submissions in opposition to the rezoning were received from the following and are attached to the minutes.

- John & Helen Schmidt
- Pete & Judy Schmidt
- Ben & Margaret Neustaeter

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1054-16. There was no one present to speak to the proposed Bylaw.

John Schmidt, adjacent landowner, spoke in opposition to the proposed rezoning:

- If this rezoning is approved I lose one more comrade to fight against the development on the west, being the gravel stock yard.
- There is more activity on the lands than the map provided shows.
- We want to try to remove the gravel yard.

Council had the following questions/comments:

- Are you opposed to the rezoning? Yes.
- Are you okay with the permitted uses allowed in the rezoning? As long as nothing is being done similar to the gravel yard.
- What is a storage yard? Gravel storage is included.
- This would be a buffer to the residents.
- What's to gain by the residents by not rezoning? Peace and quiet and it stays residential.
- What was the use for the rezoning? The use can change from the original intent, it depends on what is permitted under the rezoning.
- All three written letters received were from the properties next to the said property.

Reeve Neufeld closed the public hearing for Bylaw 1054-16 at 1:49 p.m.

MOTION 16-11-883

MOVED by Councillor Driedger

That second reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development and to ensure that an adequate buffer is maintained on the north and east side of the parcel.

DEFEATED

Reeve Neufeld recessed the meeting at 1:58 p.m. and reconvened the meeting at 2:09 p.m.

Councillor Jorgensen rejoined the meeting at 2:09 p.m.

DELEGATIONS:

4. a) Grant Charles – 2013 43rd Ave Water/Sewer Project

MOTION 16-11-884

MOVED by Deputy Reeve Wardley

That a bylaw be brought back to rescind Bylaw 904-13 being a bylaw to impose a local improvement tax for Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion.

CARRIED

12. b) Financial Reports – January 1 to October 31, 2016

MOTION 16-11-885

MOVED by Councillor Braun

That the financial reports for the period of January 1 – October 31, 2016 be accepted for information.

CARRIED

UTILITIES:

15. a) None

Reeve Neufeld recessed the meeting at 2:47 p.m. and reconvened the meeting at 2:59 p.m.

**IN-CAMERA
SESSION:**

17. In-Camera Session

MOTION 16-11-886

MOVED by Councillor Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:59 p.m.

- 17. a) Legal
- 17. b) Labour
- 17. c) Land

CARRIED

Councillor Jorgensen left the meeting at 3:57 p.m.

MOTION 16-11-887 **MOVED** by Councillor Driedger

That Council move out of camera at 4:02 p.m.

CARRIED

Councillor Knelsen stepped out of the meeting at 4:02 p.m.

17. b) Labour

MOTION 16-11-888 **MOVED** by Councillor Toews

That the labour report be received for information.

CARRIED

MOTION 16-11-889 **MOVED** by Deputy Reeve Wardley

That the Tri-Council Species at Risk Committee members be invited to the invitation only meeting with Deputy Minister Andre Corbould on December 15, 2016.

CARRIED

MOTION 16-11-890 **MOVED** by Councillor Braun

That the Species at Risk Committee proceed with developing draft caribou range plans for discussion with Deputy Minister Andre Corbould on December 15, 2016.

CARRIED

Councillor Knelsen rejoined the meeting at 4:05 p.m.

Councillor Derksen left the meeting at 4:05 p.m.

MOTION 16-11-891 **MOVED** by Deputy Reeve Wardley

That the Species at Risk Committee be authorized to meet with

Mary-Jane Roberts, Director of the Species at Risk Act.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATES: 19. a) Budget Council Meeting
Monday, December 12, 2016
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
Tuesday, December 13, 2016
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 16-11-892 **MOVED** by Councillor Braun

That the council meeting be adjourned at 4:06 p.m.

CARRIED

These minutes will be presented to Council for approval on December 13, 2016.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the December 12, 2016 Budget Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 22, 2016, Budget Council Meeting will be presented at the meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the December 12, 2016, Budget Council Meeting be adopted as presented.

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Ron Pelensky, Director of Community Services
Title:	Community Services Committee Meeting Minutes

BACKGROUND / PROPOSAL:

Unapproved minutes of the November 24, 2016 Community Services Committee Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the unapproved minutes of the November 24, 2016 Community Services Committee Meeting be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Community Services Committee Meeting**

**November 24, 2016
12:30 PM**

**La Crete Conference Room
La Crete, Alberta**

MINUTES

PRESENT:

Lisa Wardley	Deputy Reeve/Chair
Peter Braun	Councillor/Vice Chair
Josh Knelsen	Councillor
Ray Toews	Councillor
Bill Neufeld	Reeve

ALSO PRESENT:

Len Racher	Chief Administrative Officer (arrived 11:18 a.m.)
Ron Pelensky	Director of Community Services
David Fehr	Director of Operations
Jennifer Batt	Public Works Administrative Officer / Recording Secretary
Sylvia Wheeler	Public Works Administrative Officer

CALL TO ORDER:

1. **Call to Order: 12:37 p.m.**

Chair Wardley called the meeting to order.

AGENDA:

2. **Adoption of Agenda**

MOTION CS-16-11-050

MOVED by Councillor Braun

That the agenda be approved as amended:

<i>ADD</i>	7.a. Operational Plans for Campgrounds
	7.b. Peace River Tourism Phase 2 update
<i>REMOVE</i>	6.c. 2017 Budget Update

CARRIED

DELEGATION:

3. **La Crete Ferry Campground Society**

- **Andrew Zacharias, Chair**
- **Willie Peters, Director**

MOTION CS-16-11-051

MOVED by Reeve Neufeld

That administration work with the La Crete Ferry Campground Society in the development of their 10 year operational plan.

CARRIED

Deputy Reeve Wardley recessed the meeting at 1:30 p.m. and reconvened the meeting at 1:37 p.m.

MOTION CS-16-11-052

MOVED by Councillor Knelsen

That administration forward Recreation Leases to legal for interpretation of requirements.

CARRIED

NEW BUSINESS:

MINUTES:

4.

Minutes of the October 28, 2016 meeting

MOTION CS-16-11-053

MOVED by Councillor Braun

That minutes of the October 28, 2016 Community Services Committee meeting is accepted as presented.

CARRIED

6.

a.

Playground Inspection Reports

MOTION CS-16-11-054

MOVED by Councillor Braun

That the 2016 Playground inspection reports be received for information.

CARRIED

6.

b.

ARPA Conference

MOTION CS-16-11-055

MOVED by Reeve Neufeld

That the ARPA Conference notice be received for information.

CARRIED

6.

c.

Firewood Cost Report

MOTION CS-16-11-056

MOVED by Councillor Toews

That the Community Services Committee recommends to Council that administration investigate tendering firewood supply and delivery for parks & campgrounds in 2018.

CARRIED

6.

e.

Framework for Recreation in Canada 2015 Survey

MOVED by Councillor Braun

MOTION CS-16-11-057

That the Framework for Recreation in Canada Survey be received for information

CARRIED

Deputy Reeve Wardley recessed the meeting at 2:23 p.m. and reconvened the meeting at 2:32 p.m.

6. f. Action List

MOVED by Reeve Neufeld

MOTION CS-16-11-058

That the Action List be received for information.

CARRIED

ADDITIONS:

7. b. Peace River Tourism Phase 2 Update

MOVED by Reeve Neufeld

MOTION CS-16-11-059

That the Peace River Tourism Phase 2 update be received for information.

CARRIED

7. a. Operational Plans for Campgrounds

MOVED by Councillor Braun

MOTION CS-16-11-060

That administration work on multiyear plans for campground as discussed.

CARRIED

NEXT MEETING DATE: 8. a.

The next Community Service Committee Meeting be scheduled for December 14th, 2016

ADJOURNMENT:

MOVED by Councillor Knelsen

MOTION CS-16-11-061

Meeting was adjourned at 3:20 p.m.

CARRIED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Agricultural Service Board Meeting Minutes

BACKGROUND / PROPOSAL:

Unapproved minutes of the December 2, 2016 Agricultural Service Board Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the unapproved minutes of the December 2, 2016 Agricultural Service Board Meeting be received for information.

Author: Colleen Sarapuk Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

**Friday December 2, 2016
10:00 a.m.
Fort Vermilion, AB**

PRESENT: Josh Knelsen ASB Chair
Bill Neufeld Reeve
Eric Jorgensen Council Representative
Terry Batt Member at Large
David Doerksen Member at Large
Ernie Dyck Member at Large

REGRETS:

ALSO PRESENT: Len Racher Chief Administrative Officer
Grant Smith Agricultural Fieldman
Colleen Sarapuk Public Works Administrative Officer (Recording Secretary)
Bill Kostiw Intergovernmental Relations & Special Projects Coordinator

Minutes of the Mackenzie County Agricultural Service Board meeting held on Friday, December 2, 2016.

CALL TO ORDER: 1. a) Call to Order

Chair Knelsen called the meeting to order at 9:57 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION ASB 16-12-90 Moved by Bill Neufeld

That the agenda be adopted with the addition of 7.a1) Bovine TB Conference Call; 7o) Rosenberger Drainage Channel.

CARRIED

PREVIOUS MINUTES 3.a) Minutes of the September 30, 2016 ASB Minutes

MOTION ASB 16-12-91 Moved by Bill Neufeld

That the minutes of the September 30, 2016 ASB meeting be approved as presented.

CARRIED

Meeting Recessed 10:57 AM
Meeting Reconvened 11:05 AM

**BUSINESS ARISING OUT
OF THE PREVIOUS
MINUTES**

4.a) None

ACTION LIST

5.a) Action List

MOTION ASB 16-12-92

Moved by Eric Jorgensen

That the Action List be received for information.

CARRIED

7.a1) Bovine TB Conference Call

MOTION ASB 16-12-93

Moved by Eric Jorgenson

That the ASB take part in the next Bovine Tuberculosis conference call.

CARRIED

7.a) Agricultural Fieldman Report

MOTION ASB 16-12-94

Moved by David Doerksen

That the Fieldman Report be received for information.

CARRIED

7.b) Buffalo Head/Steephill Flood Control Project

MOTION ASB 16-12-95

Moved by Bill Neufeld

That the new alignment of the Buffalo Head/Steephill Flood Control Channel be approved as presented.

CARRIED

7.c) Keg River Siding

MOTION ASB 16-12-96

Moved by Eric Jorgenson

That the ASB send

CARRIED

7.d) 2016 ASB Operating Budget

MOTION ASB 16-12-97 **Moved by** Eric Jorgensen

That the 2016 ASB Operating budget be received for information.

CARRIED

7.e) VSI Quarterly Report & 2017 Contract

MOTION ASB 16-12-98 **Moved by** David Doerksen

That the budget for the BSI program be increase to \$32,500 for 2017, due to the 1 time contingency fee.

CARRIED

7.f) Wolf Bounty Policy ASB020

MOTION ASB 16-12-99 **Moved by** David Doerksen

That paragraph 6 in Wolf Bounty Policy ASB020 read:

Entire wolf carcass **or complete hide** shall be delivered to a location designated by the Agricultural Fieldman for examination and marking, and authorization of payment of compensation.

CARRIED

MOTION ASB 16-12-100 **Moved by** Terry Batt

That in paragraph 3 of Appendix A following the Wolf Bounty Policy ASB 020 read:

To qualify for to compensation, a wolf must have been lawfully harvested within the boundaries of the County. ~~by a ratepayer of the County.~~

CARRIED

7.g) Beaver Control Policy ASB013

MOTION ASB 16-12-101 **Moved by** Ernie Dyck

That administration bring back a day rate fee schedule for the Beaver Control policy to the next ASB meeting.

CARRIED

7.h) Organic Alberta

MOTION ASB 16-12-102 **Moved by** Eric Jorgensen

That administration respond to Organic Albertas request and copy Andrew O'Rourke stating the ASB will send a letter of support, and suggest that they contact MARA for office space, but are unable to provide funding at this time for the proposed position.

CARRIED

MOTION ASB 16-12-103 **Moved by** Bill Neufeld

That all ASB members are authorized to attend the Organic Alberta Conference in 2017.

CARRIED

7.i) Shelter Belt Program

MOTION ASB 16-12-104 **Moved by** David Doerksen

That administration gathers more information and bring back options to the next ASB meeting.

CARRIED

7.j) Agricultural Disaster Declaration Document

MOTION ASB 16-12-105 **Moved by** Eric Jorgensen

That the ASB review the Agricultural Disaster Declaration Document and forward comments and concerns to Agricultural Fieldman and all other ASB members.

CARRIED

7.k) 2017 Provincial ASB Conference

MOTION ASB 16-12-106 **Moved by** Bill Neufeld

That the ASB forward an emergent resolution to the 2017 Provincial ASB Conference regarding the eradication of the diseased bison herd in the Wood Buffalo Park.

CARRIED

7.l) MD of Opportunity Discussion

MOTION ASB 16-12-107 **Moved by** Eric Jorgensen

That administration sends a letter MD of Opportunity Council inviting them to attend the Weed Inspector Workshop in 2017.

CARRIED

7.m) Clear Hills County Municipal Weed Control Letter

MOTION ASB 16-12-108 **Moved by** Eric Jorgensen

That the ASB Chair send a letter to Honourable Oneil Carlier regarding the weed infestation in Urban municipalities, and attached the letter from Clear Hills County.

CARRIED

7.n) Insect Survey Results

MOTION ASB 16-12-109 **Moved by** Eric Jorgensen

That the Insect Survey Results be received for information.

CARRIED

7.o) Rosenberger Drainage

MOTION ASB 16-12-110 **Moved by** Bill Neufeld

That the Rosenberger Drainage discussion be received for information.

CARRIED

SET NEXT MEETING **9.a) Next Meeting Date**
DATE

The next meeting will be at the call of the chair.

ADJOURNMENT **9.a) Adjournment**

MOTION ASB 16-12-111 **Moved by** Eric Jorgensen

That the ASB meeting be adjourned at 2:45 p.m.

CARRIED

These minutes will be present for approval at the next ASB Meeting.

Josh Knelsen, Chair

Grant Smith, Agricultural Fieldman



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	G7G Railway Project – Letter of Support

BACKGROUND / PROPOSAL:

Matt Vickers is requesting a letter of support in his efforts to push the Generating for Seven Generations Ltd (G7G) Proposed Railway project.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

A letter of support for the G7G Railway project will be sent to Matt Vickers.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That a letter of support be sent in support of the G7G Railway Project.

Author: J. Ruskowsky Reviewed by: _____ CAO: LR



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Policy FIN028 Credit Card Use

BACKGROUND / PROPOSAL:

Due to changes in staffing and organizational needs the finance department recommends some changes to Schedule A of this Policy. Please review the attached document, and the proposed changes are highlighted.

OPTIONS & BENEFITS:

Suggested revisions will reflect organizational changes at Mackenzie County and enable administration in making efficient payments and credit card reconciliations.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

The approved policy will be available on the County website.

Author: L. Flooren **Reviewed by:** Peng Tian **CAO:** Len Racher

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That Policy FIN028 Credit Card Use be amended as presented.

Author: L. Flooren **Reviewed by:** Peng Tian **CAO:** Len Racher

Mackenzie County

Title	Credit Card Use	Policy No:	FIN028
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Legislation Reference	Municipal Government Act, Part 6, Section 248
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Purpose

To establish a policy and procedure for the use of County credit cards.

Policy Statement:

The County issues credit cards to facilitate certain minor purchases such as authorized travelling arrangements and associated costs, authorized conference registration fees, training fees, specialized equipment parts etc. The County credit cards shall only be used for the purchase of goods and services for official business of Mackenzie County. Credit cards shall be used only in warranted circumstances.

Guidelines/Procedures:

1. Approval authority

A credit card shall only be issued to an employee on approval by the Chief Administrative Officer and in accordance with this policy.

The personnel that may receive an authorization to hold a County credit card are listed in Schedule A.

2. Authorized credit limit

The total combined authorized credit limit of all credit cards issued by the County shall not exceed \$70,000.

3. Allowable Purchases

The allowable purchase limits shall be within the individual's purchasing authorities as outlined in the Purchasing Authority Directive and Tendering Policy FIN025 and/or as authorized by the Chief Administrative Officer and as approved in the County's budgets.

4. Loyalty or Reward Points

4.1 Loyalty points or rewards accrued or earned by the use of a County credit card shall accrue to Mackenzie County.

- 4.2 Loyalty points or rewards accrued to an employee that are not directly attributed to a County credit card are excluded from this policy.
- 4.3 Redemption of loyalty points or rewards accrued under a County credit card is limited to business purposes.
- 4.4 Employees are encouraged to use a County credit card instead of a personal credit card for business expenses.
- 4.5 Authorized uses of loyalty points or rewards may include:
 - offset to (reduction of) the cost of future work-related travel;
 - door prizes for ratepayers' meetings;
 - employee gifts or awards (as per Years of Service Award Program Policy ADM011);
 - prizes for the County's annual charity golf tournament; and
 - volunteer recognition in the local not-for-profit sector.
- 4.6 Redemption of loyalty points or rewards shall be reported at the first Finance Committee meeting after the points or rewards were redeemed.
- 4.7 Loyalty points or rewards can only be redeemed via ATB's online rewards website. Access to the County's rewards account shall be limited to the Chief Administrative Officer or Director of Finance.

5. Responsibility of Credit Cardholders

- 5.1 An employee shall be required to enter into a Cardholder Agreement presented as Schedule B.
- 5.2 The employee shall ensure that all credit card purchases are in compliance with the County's Purchasing Authority Directive and Tendering Policy FIN025.
- 5.3 A credit card shall only be used by the employee to whom the card is issued.
- 5.4 The employee issued the credit card is responsible for its protection and custody.
- 5.5 The employee using the credit card must submit receipts, including documentation detailing the goods and services purchased, the associated costs, date of the purchase and the official business explanation.

- 5.6 The above said receipts and documentation must be submitted to the Finance Department in a timely manner to reconcile against the monthly credit card statement.
- 5.7 A credit card shall not be used for cash advances, personal use or any other type of purchase not permitted under the County's purchasing ordinance.
- 5.8 Lost or stolen credit card shall be immediately reported to both ATB Financial and the Chief Administrative Officer.
- 5.9 An employee must immediately surrender the card upon termination of employment. The County reserves the right to withhold the final payroll payout until the card is surrendered.

6. Non-Compliance

- 6.1 Violation of the policy may result in revocation of a credit card use privileges.
- 6.2 An employee found guilty of unauthorized use of a County credit card may be subject to disciplinary action up to and including termination and legal action under the Provincial Statutes.
- 6.3 An employee shall be required to reimburse the County for all costs associated with improper use through direct payment and/or payroll deduction.

7. Internal Controls

- 7.1 The County Chief Administrative Officer is the administrator of this policy and shall be responsible for the issuance and retrieval of assigned credit cards to personnel and generally for overseeing compliance with this policy.
- 7.2 Director of Finance shall be responsible for :
 - a) Assisting and maintaining record of issuance and retrieval of credit cards and overseeing compliance with this policy.
 - b) Accounting and payment of expenses.
 - c) Reconciliation of receipts and documentation to the monthly statements.
 - d) Presentation of the monthly credit cards statements to the Finance Committee.

- e) Maintaining a record of loyalty points that accumulate on the County's credit card account, and the applications of those points.
- f) Referring all non-authorized use of loyalty points or rewards to the Finance Committee for review and approval.

	Date	Resolution Number
Approved	14-Dec-10	10-12-1109
Amended	09-Oct-12	12-10-651
Amended	28-Apr-14	14-04-286
Amended	13-May-14	14-05-332
Amended	08-Sep-15	15-09-614
Amended	24-Aug-16	16-08-646
Amended		

Schedule A

The following employees may be authorized by Chief Administrative Officer and Director of Finance to hold a County credit card:

Position	Credit Card Limit
Chief Administrative Officer	\$17,500 \$15,000
Director of Finance	\$2,500
Director of Community Services & Operations North	\$5,000
Director of Facilities & Operations South	\$5,000
Director of Planning & Development	\$5,000
Director of Legislative & Support Services	\$10,000
Director of Utilities	\$5,000
Fleet Maintenance Manager	\$2,500
IT Specialist	\$5,000
Agriculture Fieldman	\$2,500
Supervisor of the Hamlet of Zama	\$2,500
Administrative Assistant (<i>for travel arrangements</i>)	\$10,000
TOTAL	\$70,000

Schedule B

Credit Cardholder Agreement

Requirements for use of the County Credit Card:

1. The credit card is to be used only to make purchases at the request of and for the legitimate business benefit of Mackenzie County.
2. The credit card must be used in accordance with the provisions of the Credit Card Use Policy established by Mackenzie County, as attached hereto.

Violations of these requirements shall result in revocation of use privileges. Employees found to have inappropriately used the credit card will be required to reimburse the County for all costs associated with such improper use through a direct payment and/or payroll deduction. Disciplinary action(s) may be taken up to and including termination of employment. Mackenzie County will investigate and commence, in appropriate cases, criminal prosecution against any employee found to have misused the credit card or who violates the provisions of the cardholder agreement.

Credit Card Number: _____

Received by: _____
Name (Please Print)

I acknowledge receipt of the attached Credit Card Policy and agree to abide by said Policy.

Signature: _____

Date: _____

(Below, for Finance Department Use Only)

Credit Card Returned

Authorized Signature: _____

Date: _____

**Schedule C
 Mackenzie County
 CREDIT CARD RECONCILIATION**

Cardholder Information:

Cardholder Name: _____ Position: _____

Department: _____

Statement Date: _____ Card # (last 4 digits): _____

Post Date	Vendor Name	Description & Business Purpose	Accounting Code	Work Code	GST	Total	Receipt
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N
							Y N

Cardholder Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Finance Department: _____ Date: _____

Please attach all credit card receipts and submit to the Finance Department.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Accredited Supportive Living Services (ASLS) – 2017 Property Tax Exemption Request

BACKGROUND / PROPOSAL:

Accredited Supportive Living Services (ASLS) has applied for Property Tax Exemption Status. ASLS is a non-profit organization that is located in La Crete and provides programs that are aimed at promoting community inclusion for persons with disabilities or barriers through support, skill development and advocacy.

ASLS operated as a society from conception in 1969 until February 2, 2007 when it voluntarily became an incorporated company. A copy of the incorporation certificate is available. ASLS uses its income for charitable and benevolent purposes not for benefiting the organization’s directors or its employees.

ASLS leases one office and pays 6% property taxes for the office as part of their rent to the facility that houses the offices. A copy of the new lease is to be forwarded upon signing.

Total possible exemption for 2017 is based on 2016 Levy totaling \$1413.63 (6%). In May 2017, the actual exemption amount for 6% of tax exemption will be calculated based on 2017 Levy.

OPTIONS & BENEFITS:

Option 1: Approve application for tax exemption as per Part 3 of COPTER. Recommendation that tax exemption application be submitted on a yearly basis for council to exercise its discretion to forgive all or a portion of taxes.

Option 2: Decline the application.

Author: Jeri Phillips **Reviewed by:** Peng Tian **CAO:** L. Racher

COSTS & SOURCE OF FUNDING:

Annual operating budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

The Accredited Supportive Living Services will be notified by letter of Council decision.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Accredited Supportive Living Services be exempt from paying 6% of the 2017 property taxes for the office that they lease in La Crete.

Author: Jeri Phillips **Reviewed by:** Peng Tian **CAO:** L. Racher

ACCREDITED SUPPORTIVE LIVING SERVICES

www.aslslimited.org

we work with great people!

September 1, 2016

Chief Administrative Officer
Mackenzie County
Box 1690
La Crete, AB T0H 2H0

Re: 2017 APPLICATION FOR COMMUNITY ORGANIZATION PROPERTY TAX EXEMPTION ALBERTA REG NO.281/98

Enclosed, please find our Application for Property Tax Exemption for the following properties being used by ASLS:

Office Space:

- 10013-101 Ave Room 205

For more information on the specific programs we offer, please visit our website at www.aslslimited.org. We greatly appreciate the support we receive from the Mackenzie County. If you require anything further, please don't hesitate to contact me at 780-332-3363.

Sincerely,

Sandy Doll
Director of Finance
Accredited Supportive Living Services Limited (ASLS)
Attachments

providing quality services to individuals with diverse needs by encouraging opportunities for growth, development, and community support.

Fairview Office

Box 752
Bay 11, 10308 -110 St
Fairview, AB T0H 1L0
P: (780) 835 4005
T: (877) 935 4005
F: (780) 835 4004
E: Fairview@aslslimited.org

Grande Prairie Office

29-9845 99 Ave
Towne Centre Mall
Grande Prairie, AB T8V 0R3
P: (780) 539 0433
T: (877) 539 0433
F: (780) 538 2946
E: GrandePrairie@aslslimited.org

Grimshaw Office

Box 680
5418-50th Street
Grimshaw, AB T0H 1W0
P: (780) 332 4183
T: (877) 332 4183
F: (780) 332 1553
E: Grimshaw@aslslimited.org

High Level Office

Box 1357
#226 9808-100 Ave
High Level, AB T0H 1Z0
P: (780) 841 5937
E: HighLevel@aslslimited.org

High Prairie Office

4826-51 Avenue
High Prairie, AB T0G 1E0
P: (780) 523 2338
F: (780) 523 2338
E: HighPrairie@aslslimited.org

La Crete Office

Box 1629
#205 10013-101 Avenue
La Crete, AB T0H 2H0
P: (780) 928 2802
F: (780) 928 4442
E: LaCrete@aslslimited.org

Peace River Office

Box 5006
9604-96 Street
Peace River, AB T8S 1R7
P: (780) 624 3316
F: (780) 624 3036
E: PeaceRiver@aslslimited.org



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Tax Recovery Matter – Winter Petroleum Ltd.

BACKGROUND / PROPOSAL:

Winter Petroleum is an Alberta oil and gas producer based in Calgary, Alberta that formerly operated oil and gas extraction facilities in the County.

In 2012, the County retained the services of Consolidated Civil Enforcement (CCE) in order to seize certain goods owned by Winter Petroleum Ltd. July 17, 2012 Report of Seizure was discharged as a gesture of good faith when Winter Petroleum Ltd. and Mackenzie County agreed to negotiate a tax repayment. This agreement was terminated due to non-payment.

Mackenzie County has continued to seize goods from 2014-2015.

May 4, 2015 total value of the seizures was appraised at \$814,200.

July 17, 2015 an auction of the goods was planned but a notice from Alberta Energy Regulator (AER) instructed that the County did not have authority to remove any goods from the various sites. These sites are subject to closure and abandonment orders. Reclamation work from AER is planned for 2017.

September 2, 2016 Winter Petroleum Ltd. was struck for failing to file annual returns.

As of December 6, 2016 Winter Petroleum's tax arrears total \$3,327,037.95. Levy amounts totaling \$1,626,111.41 with the remainder totaling \$1,629,669.41 for penalties and \$71,257.13 for legal fees charged back on the tax roll.

Currently, Winter Petroleum Ltd. does not have any active operations because they are insolvent and have not yet been forced into bankruptcy.

Author: Jeri Phillips **Reviewed by:** Peng Tian **CAO:** L. Racher

OPTIONS & BENEFITS:

Option 1

Continue to hold the seized goods in hopes that someone purchases the assets. This would require the County to continue to pay the civil enforcement agency a minimal fee of \$1,200 per year.

Option 2

Commence court action by filing a civil claim and appointing a receiver to take possession of Winter Petroleum’s assets with a view to marketing and selling. All proceeds being distributed to secure creditors. AER has previously indicated it may be willing to agree to such an appointment but the risk is this could no longer be the case. The initial costs for this action would be approximately \$60,000.

Option 3

Declare the total tax arrears as unrecoverable and write-off the outstanding balance from the books. There will be no additional costs, collections and outstanding balance on the financial statement moving forward.

COSTS & SOURCE OF FUNDING:

Option 1 & 2

Any additional costs will be charged to the appropriate tax rolls. If costs are not recoverable this is a cost assumed by the County.

Option 3

Tax cancellation/write off.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

If there is any further legal action based on Council decision; Brownlee LLP will be notified by administration.

RECOMMENDED ACTION:

- Simple Majority
- Requires 2/3
- Requires Unanimous

For discussion.

Author: Jeri Phillips **Reviewed by:** Peng Tian **CAO:** L. Racher



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Insured Assets

BACKGROUND / PROPOSAL:

On November 9, Jubilee Insurance gave a presentation and answered questions about the coverages held by Mackenzie County. At the September 13, 2016 Council meeting, there was a concern over the insured values of County assets. The following outlines the affected policies:

Automobiles

- Premium: Based on the type of vehicle and its usage
- Claims: Age of asset not taken into account

Heavy Equipment/ Property

- Premium: Based on the value declared on schedule
- Claims: Replacement value, up to value declared on schedule

In reviewing equipment and property schedules, there are several items' values that are listed below the replacement value. There are also items that are close to the deductible amounts on each policy.

Jubilee Insurance also mentioned the following buildings over \$100,000 were appraised in 2012.

- | | |
|---|--|
| <ul style="list-style-type: none"> • Fort Vermilion Lift Station • Fort Vermilion Water Treatment Plant • Fort Vermilion Water Intake System • Fort Vermilion Fire Hall • Fort Vermilion EMS • La Crete Water Treatment Plant (Old) | <ul style="list-style-type: none"> • La Crete Main Lift Station #4 • La Crete Storage Building - WTP • La Crete Fire Hall • La Crete Ambulance Shop • Zama Distribution Pumphouse • Zama Ground Water Well • Zama Sewage Lift Station |
|---|--|

Author: E. Nyakahuma **Reviewed by:** _____ **CAO:** _____

- Zama Community Hall
- La Crete Recreation Centre
- Fort Vermillion Arena & Community Hall
- La Crete Lift Station #5
- La Crete Raw Water Truck Fill
- La Crete River Pumphouse Well 1, 2 & 3
- Fort Vermillion Airport 2 Bay Warehouse
- Fort Vermillion Airport Terminal
- Heimstaed Lodge
- Zama Old Municipal Office
- Fort Vermillion Municipal Office
- Fort Vermillion Maintenance Shop/Wash Bay
- High Level Mackenzie Reg. EMS Station
- La Crete Water Treatment Plant
- La Crete Heritage Centre
- Fort Vermillion Dwelling
- Zama Stall 17 Mobile Home
- Zama Stall 1 Mobile Home
- Zama Skate Shack & Rink
- Zama Stall 6 Mobile Home
- Zama Stall 9 Mobile Home
- Zama Stall 14 Mobile Home
- Zama Water Treatment Plant
- La Crete Public Works Shop
- La Crete Municipal Sub Office
- Zama Fire Hall/Public Works
- Zama City Multi Use Cultural Facility

As these buildings were appraised at the time, the value listed on the schedule should be accurate unless major renovations/ additions were completed since 2012. All buildings on the property schedule have inflation factored in. A quote for an appraisal for these buildings was received by Loss Control Consultants Limited at the rate of \$22,500.00 plus GST. Any additional buildings and/or contents will be appraised at the rate of \$125.00 per hour plus GST and disbursements.

OPTIONS & BENEFITS:

1. Review the Heavy Equipment policy schedule and update items to reflect the current replacement value.
2. Appraise buildings over \$100,000 and make recommended changes to the property policy.

COSTS & SOURCE OF FUNDING:

1. Estimated premium increase would be approximately 3.9% (\$728.00) for Equipment as determined September 2016.
2. \$22,500.00 plus \$125.00 per hour for additional buildings not listed above. Appraisal fee of \$22,500 is approved in 2017 budget.

SUSTAINABILITY PLAN:

N/A

Author: E. Nyakahuma Reviewed by: _____ CAO: _____

COMMUNICATION:

Jubilee Insurance will be contacted to make appropriate changes.

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That administration change equipment values as determined and to engage in an appraisal for buildings over \$100,000 in 2017.

Author: E. Nyakahuma Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Request to Tender – Zama City Vegetation Management

BACKGROUND / PROPOSAL:

In May 2016 Mackenzie County was approved for funding from Forest Resource Improvement Association of Alberta (FRIAA) for the following projects.

Project Name	FRIAA Ref. #	Approved Funding
Zama City Vegetation Management	EOI 2016-01	\$149,400
Zama City Wildfire Mitigation Strategy	EOI 2016-02	\$25,000

In September administration requested quotes for the mitigation strategy and awarded the contract to the lowest bidder.

The Zama City Vegetation Management project will involve mulching, pruning and trimming 2 parcels of land as described in Alberta Forestry's 10 year Fire Smart Prescription.

Administration is requesting to advertise and distribute a tender package for the Zama City Vegetation Management project with a closing date of January 9, 2017.

OPTIONS & BENEFITS:

Forestry has completed a considerable amount of Vegetation Management within the past 2 years on the north boundaries of the hamlet and this would complement their efforts and give a first line of defense from forest fires on the south side.

Author: _____ D. Roberts **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

FRIAA Grant Funded - \$149,400

SUSTAINABILITY PLAN:

This item relates to the County's Sustainability Plan under Environmental Sustainability G4. Zama City Development Plan

COMMUNICATION:

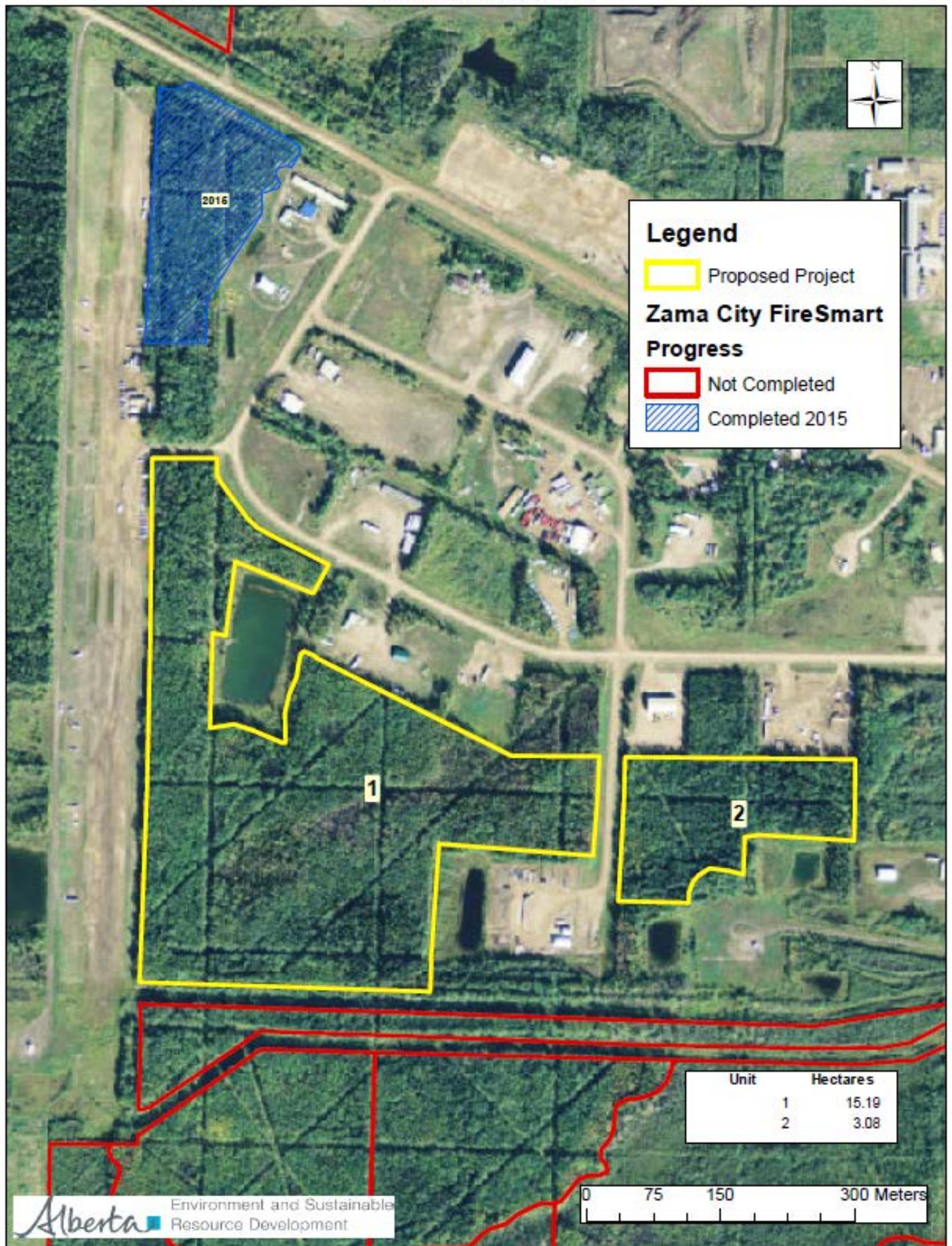
Advertising as required.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the tender be issued for the Zama City Vegetation Management project with a closing date of January 9, 2017.

Author: D. Roberts Reviewed by: _____ CAO: _____



Notice of Tender

Zama City Vegetation Management Project (Mulch, Thin & Prune 18.27 ha.)

Tender Closing is: **2:00:00 p.m.** MST on January 9, 2017.

The work to be undertaken generally involves, but is not necessarily limited to: Mulching, thinning & pruning 18.27 ha. (Fire Smart standards) in the hamlet of Zama City.

Tender packages can be picked up at Mackenzie County Offices in Fort Vermilion, Zama, High Level, and La Crete, Alberta

Mackenzie County reserves the right to reject any or all proposals and to accept any deemed most favorable to the County.

Please clearly state on the outside of the sealed envelope:

"Zama City Vegetation Management Project" Mackenzie County

4511-46 Avenue, Box 640
Fort Vermilion, AB. T0H 1N0

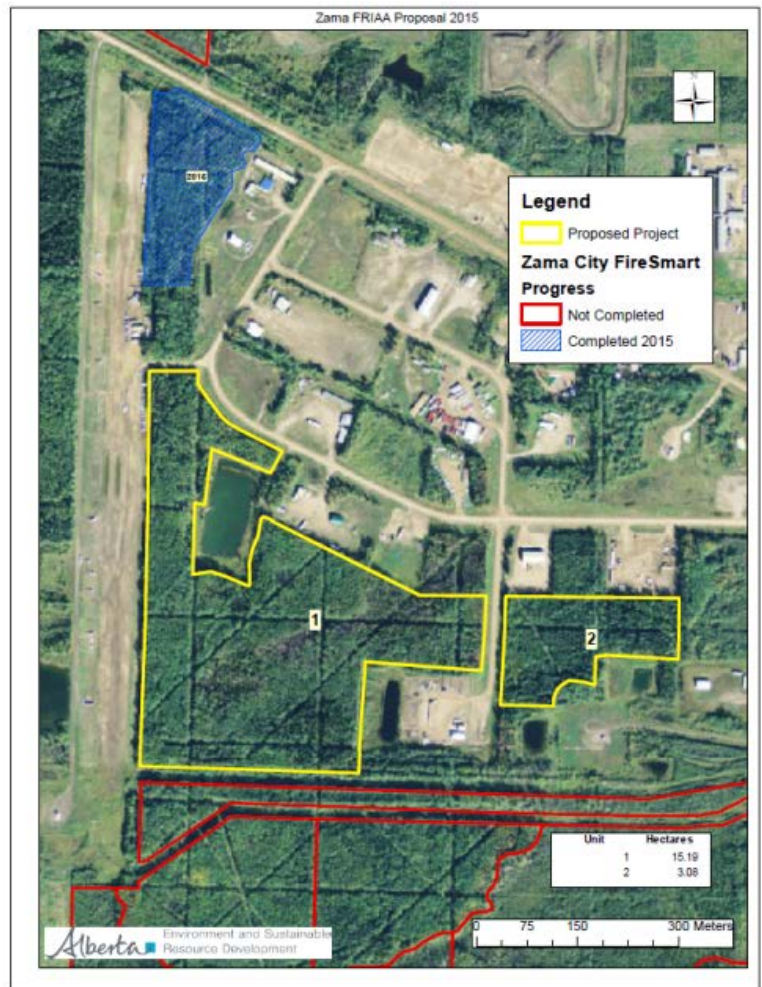
Tenders will be opened in public during the regularly scheduled Council meeting.

If you have questions or require further information please do not hesitate to contact:

Don Roberts
Zama Site Manager
(W) 780 683-2378
(C) 780 841-5050
droberts@mackenziecounty.com



Mackenzie County





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Willie Schmidt, Fleet Maintenance Manager
Title:	Unit #2250 – Damaged 580 Case Backhoe

BACKGROUND / PROPOSAL:

In October of 2016 Unit #2250, 580 Case Backhoe, was involved in an incident where it sustained damage and as a result was ‘written off’ by the insurance adjusters. The offer was given for the County to purchase the salvage unit ‘as is’ for \$15,750.

The County has/will receive \$80,000 from the insurance payout. This money will be used to purchase a replacement backhoe in 2017.

Below are the options concerning the salvage unit:

OPTIONS & BENEFITS:

Option 1:

Do not purchase the salvage unit from our insurance provider.

Benefit:

No yard storage and/or advertising.

Option 2:

Purchase salvage unit from our insurance provider for \$15,750 and advertise it locally with a minimum reserve bid.

Benefit:

Possibly make some money on the unit.

Author: S Wheeler **Reviewed by:** Willie Schmidt **CAO:** _____

COSTS & SOURCE OF FUNDING:

If Option 2 is chosen, the purchase of the salvage unit will come from Capital Fund Reserves.

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: S Wheeler Reviewed by: Willie Schmidt CAO: _____

From: [Willie Schmidt](#)
To: [Sylvia Wheeler](#)
Subject: FW: 2008 Case Backhoe
Date: November-29-16 9:01:29 AM
Importance: High

Willie Schmidt | Fleet Maintenance Manager | Mackenzie County

9507B - 94 Ave. | La Crete | Alberta | T0H 2H0
Ph: (780) 928-3015 | Cell: (780) 841-1666 | Fax: (780) 928-2860
www.mackenziecounty.com

Shipping Address:

Mackenzie County
Public Works Shop
9507B - 94 Ave, PO Box 1690
La Crete, AB T0H 2H0

From: Jane Lees [mailto:jane.lees@priddlegibbs.com]
Sent: Friday, November 25, 2016 11:15 AM
To: Willie Schmidt
Subject: 2008 Case Backhoe
Importance: High

Good Morning Willie.

I have now received salvage bids for the above.

The high bid is \$15,750.00.

Are you interested in matching this bid?



Jane Lees
17313 - 107 Ave
Edmonton, AB T5S 1E5

Tel: (780) 489-3310 | Fax: (780) 489-3320 | Email: jane.lees@priddlegibbs.com

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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 1057-16 Amending Bylaw 1022-16 Service Road Closure

BACKGROUND / PROPOSAL:

On March 23, 2016 approval was given for Bylaw 1022-16 being a Road Closure Bylaw to Close the Service Road directly north of Plan 052 4622, Block 21, Lot 10 in the Hamlet of La Crete (excluding the utility right of ways on the east and west) for the purpose of sale and consolidation, subject to public hearing input.

Administration has been working with the surveyor to get this closure consolidated with the adjacent title. The closed road has been purchased, the required documents signed and returned to the surveyor. The surveyor is now having issues with land titles and the correct wording of the closed road.

When submitting documents to Alberta Land Titles, we are now required to obtain a proper description from a survey company. The description received for this road closure was not to the satisfaction of Alberta Land Titles. Land Titles had requested that the description be amend.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

All costs to be borne by the applicant.

SUSTAINABILITY PLAN:

Author: _____ Reviewed by: B Peters CAO: _____

The Sustainability Plan does not address road closures in the municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

This amendment does not change the intent of the Bylaw. Bylaw 1022-16 therefore does not need to be re-advertised or re-signed by the Minister of Transportation.

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1057-16 being a bylaw amending the road description in Bylaw 1022-16 as required by Alberta Land titles.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1057-16 being a bylaw amending the road description in Bylaw 1022-16 as required by Alberta Land titles.

Motion 3

Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1057-16 being a bylaw amending the road description in Bylaw 1022-16 as required by Alberta Land titles.

Motion 4

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1057-16 being a bylaw amending the road description in Bylaw 1022-16 as required by Alberta Land titles.

Author: L. Lambert Reviewed by: _____ CAO: _____

BYLAW NO. 1022-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING OF A SERVICE ROAD IN ACCORDANCE WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a Service Road as outlined in Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close and sell, a Service Road described as follows, subject to the rights of access granted by other legislation or regulations:

All of the Service Road lying north of Plan 052 4622, Block 21, Lot 10 as shown as Area "A" on Plan 162_____.

EXCEPTING THEREOUT ALL MINES AND MINERALS

As outlined in Schedule "A"

READ a first time this 22nd day of February, 2016.

PUBLIC HEARING held this 23rd day of March, 2016.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

APPROVED this 26th day of June, 2016.

(original signed)

Minister of Transportation

Approval valid for 21 months.

READ a second time this 09th day of July, 2016.

READ a third time and finally passed this 09th day of July, 2016.

(original signed)

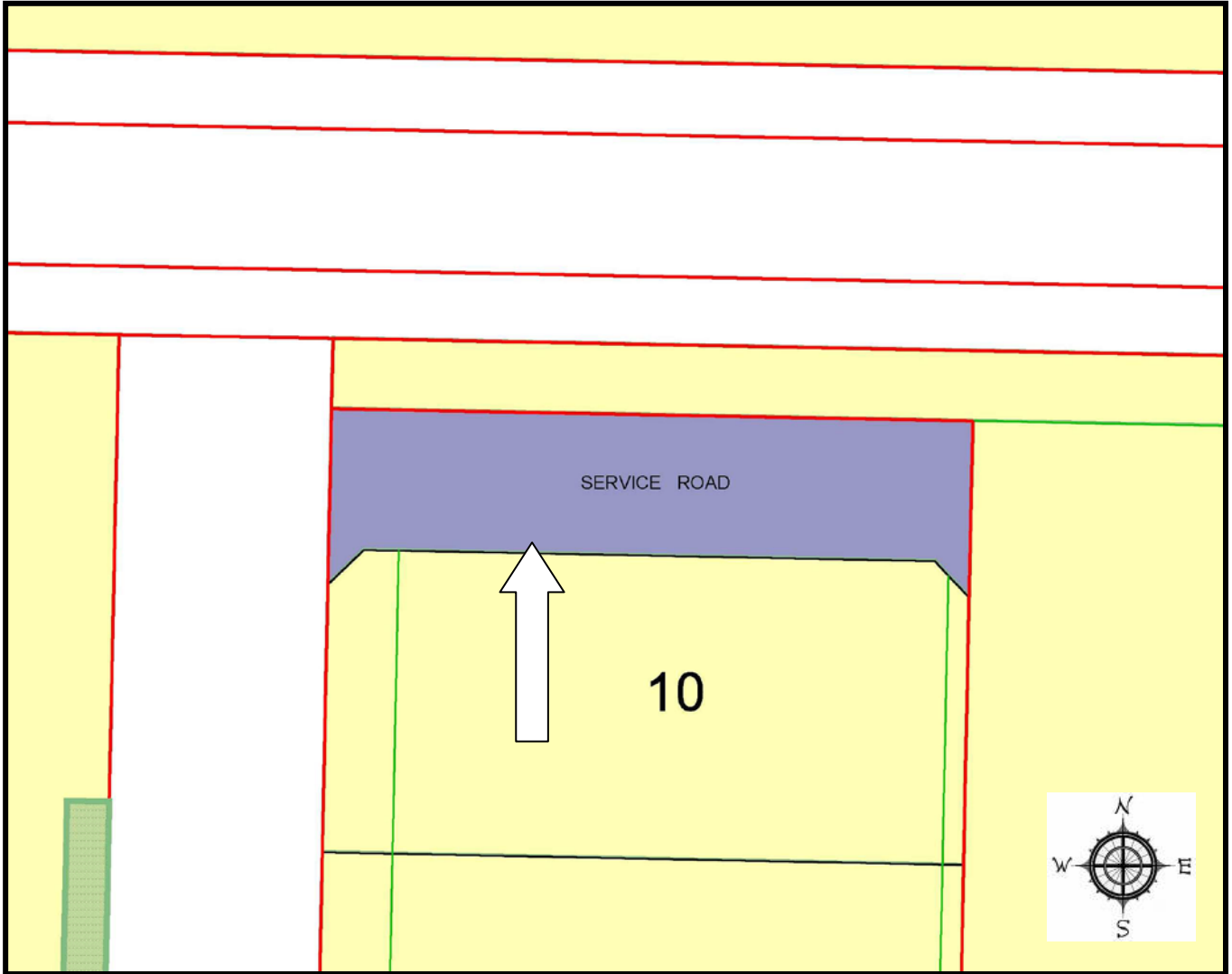
Bill Neufeld
Reeve

(original signed)

Carol Gabriel
Interim Chief Administrative Officer

BYLAW No. 1022-16

SCHEDULE "A"



BYLAW NO. 1057-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING OF A SERVICE ROAD IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County passed all three readings of Bylaw 1022-16 closing a Service Road as outlined on Schedule A attached hereto, be subject to a road closure, and, in accordance with the Municipal Government Act Revised Statutes of Alberta 2000, and

WHEREAS, Bylaw 1022-16 requires description amendments as specified by Alberta Land Titles Registries prior to registration, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY AMEND THE DESCRIPTION IN BYLAW 1022-16 TO READ AS FOLLOWS:

PLAN 152 4622
ALL OF SERVICE ROAD LYING NORTH OF LOT 10, BLOCK 21, SAID PLAN
EXCEPTING THEREOUT ALL MINES AND MINERALS

As outlined in Schedule "A"

READ a first time this ___ day of _____, 2016.

READ a second time this ___ day of _____, 2016.

READ a third time and finally passed this ___ day of _____, 2016.

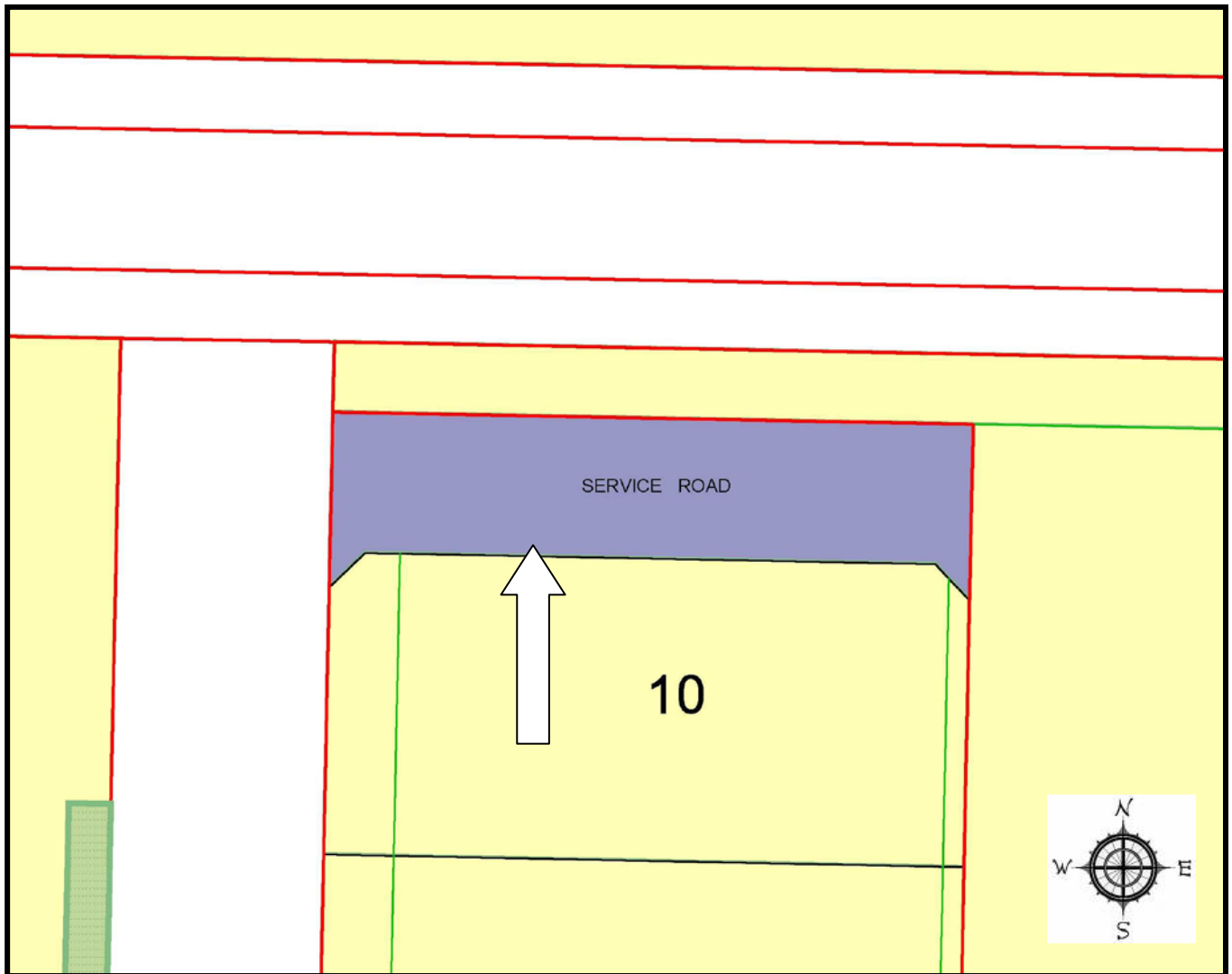
Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

BYLAW No. 1057-16

SCHEDULE "A"

PLAN 152 4622
ALL OF SERVICE ROAD LYING NORTH OF LOT 10, BLOCK 21, SAID PLAN
EXCEPTING THEREOUT ALL MINES AND MINERALS



BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1022-16

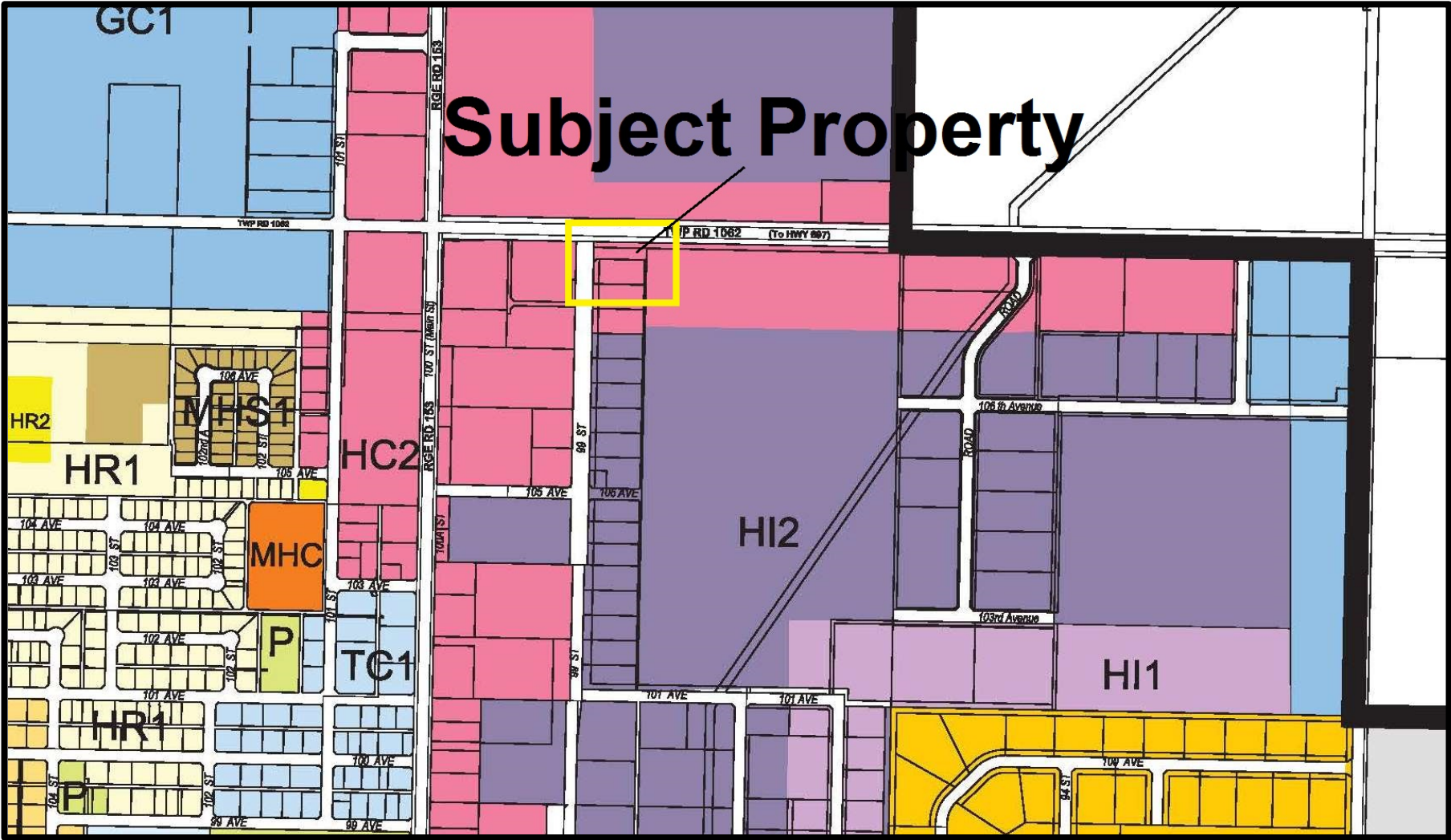
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Mackenzie County

BYLAW AMENDMENT APPLICATION

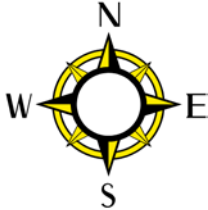


File No. Bylaw 1022-16

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NOT TO SCALE





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Fred Wiebe, Director of Utilities
Title:	Fort Vermilion 50th Street – Water and Sewer Extension

BACKGROUND / PROPOSAL:

At the July 16, 2013 Council meeting, Council made the following motion:

ENVIRONMENTAL SERVICES:

9. a) Fort Vermilion 43rd Avenue Water and Sewer Relocation and Upgrades and 50th Street Water Extension

MOTION 13-07-481

MOVED by Councillor Flett

That the scope of work for Fort Vermilion 43rd Avenue Water and Sewer Relocation and Upgrades and 50th Street Water Extension project be amended by proceeding with 43rd Avenue Water and Sewer Relocation construction and engineering only for the 50th Street Water Extension, inclusive of the sewer extension component, and that the 50th Street Water and Sewer Extension project be reviewed for the 2014 budget.

CARRIED

The 50th Street Water and Sewer Extension project was brought to Council in 2014 asking for additional funding which was not approved. Earlier this year, administration requested to move some of the funds into 49th ave project as it did not seem that there was a continued interest in proceeding with the 50th street extension if there were local improvement costs. Administration has since resumed communications with the landowners and there now is a renewed interest.

Two landowners would be benefited by this project, the Northern Lakes College and the Church of God in Christ (Hilltop Mennonite Church).

Author: F. Wiebe Reviewed by: _____ CAO: _____

Administration has talked to the two affected landowners to receive updates on the history of this project. Northern Lake College is serviced with both water and sewer currently. The main issue is that they have the water service to the Hilltop Mennonite Church serviced from their property with a shutoff valve in one of the college buildings. The Church currently has a pump out sewer system and their water is serviced from another private property as mentioned above.

OPTIONS & BENEFITS:

Option 1(known as option 6 on drawings):

Pursue local improvement bylaw for water and sewer extension along 50th street from 43rd ave to Highway 88 whereby the local improvement would be based on lineal meter frontage. A right of way would not need to be obtained for this option, but it wouldn't serve the future development and the costs to Mackenzie County would be involved due to the frontage of the recreation property.

Option 2(known as option 7 on drawings):

Pursue local improvement bylaw for water and sewer extension to the east of the college and church properties (future 49th street) and apply off-site levy to the property owner to the east of these properties for future development. The benefits to this option include lower cost as well as better provision of future servicing. We would require a right of way in order to install our infrastructure.

COSTS & SOURCE OF FUNDING:

Option 1:
Total - \$ 374,756

Option 2:
Total - \$345,287

There is currently \$330,000 in the FV- 50th Street Water/Sewer Extension project.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

The recommended action would be communicated with the affected landowners and follow procedures within MGA for notifying property owners regarding any local improvement bylaws.

Author: F. Wiebe Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

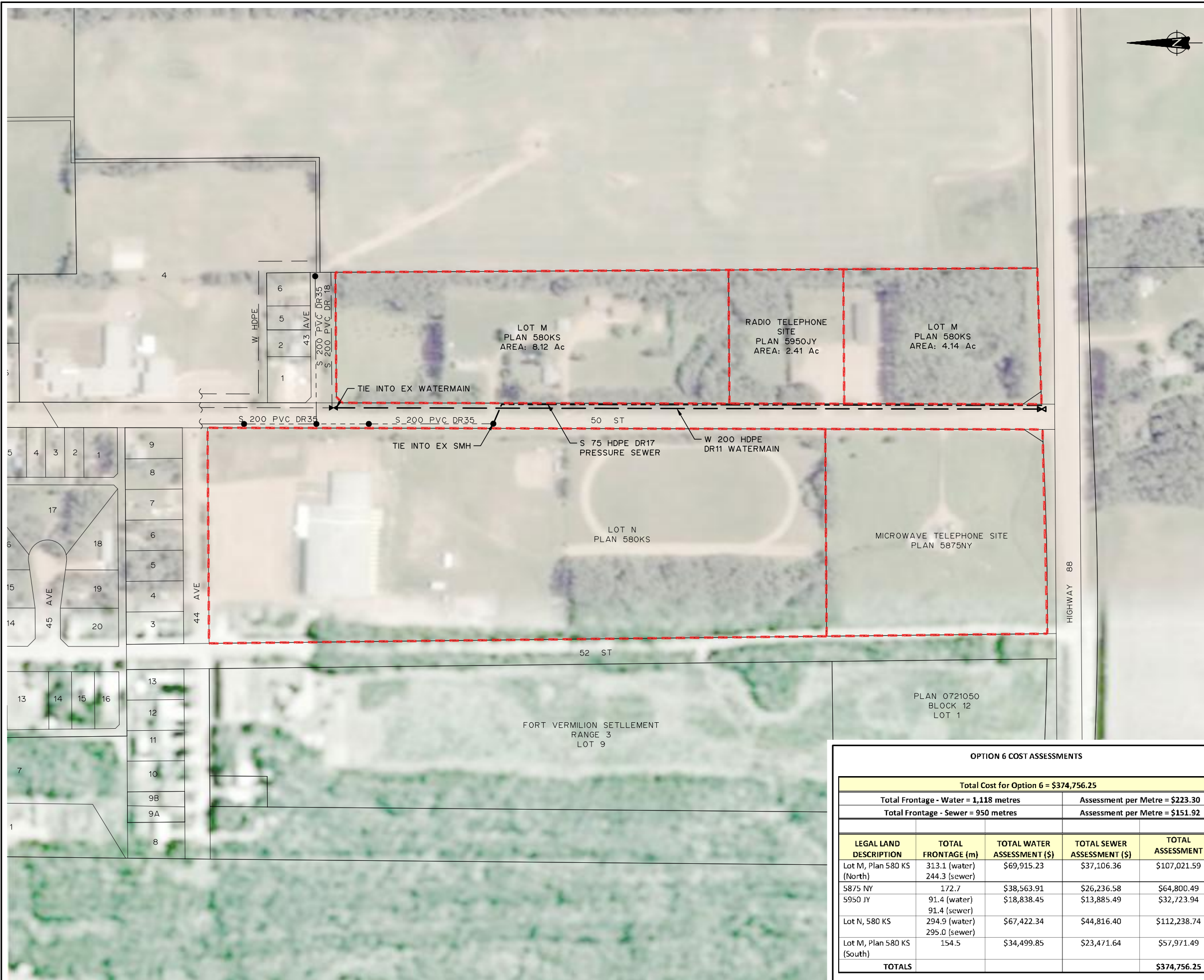
Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: F. Wiebe Reviewed by: _____ CAO: _____



- NOTES:
1. ALL BOLD ITEMS INDICATE WORK TO BE DONE AND ALL LIGHT ITEMS INDICATE EXISTING CONDITIONS.
 2. AIRPHOTO FROM 2013.

THIS DRAWING MAY HAVE BEEN MODIFIED FROM ITS ORIGINAL SIZE. ALL SCALE NOTATIONS INDICATED (i.e. 1:1000 etc) ARE BASED ON 11"x17" FORMAT DRAWINGS

1	16-11-30	FOR PRELIMINARY APPROVAL
ISSUE	YY-MM-DD	REVISION



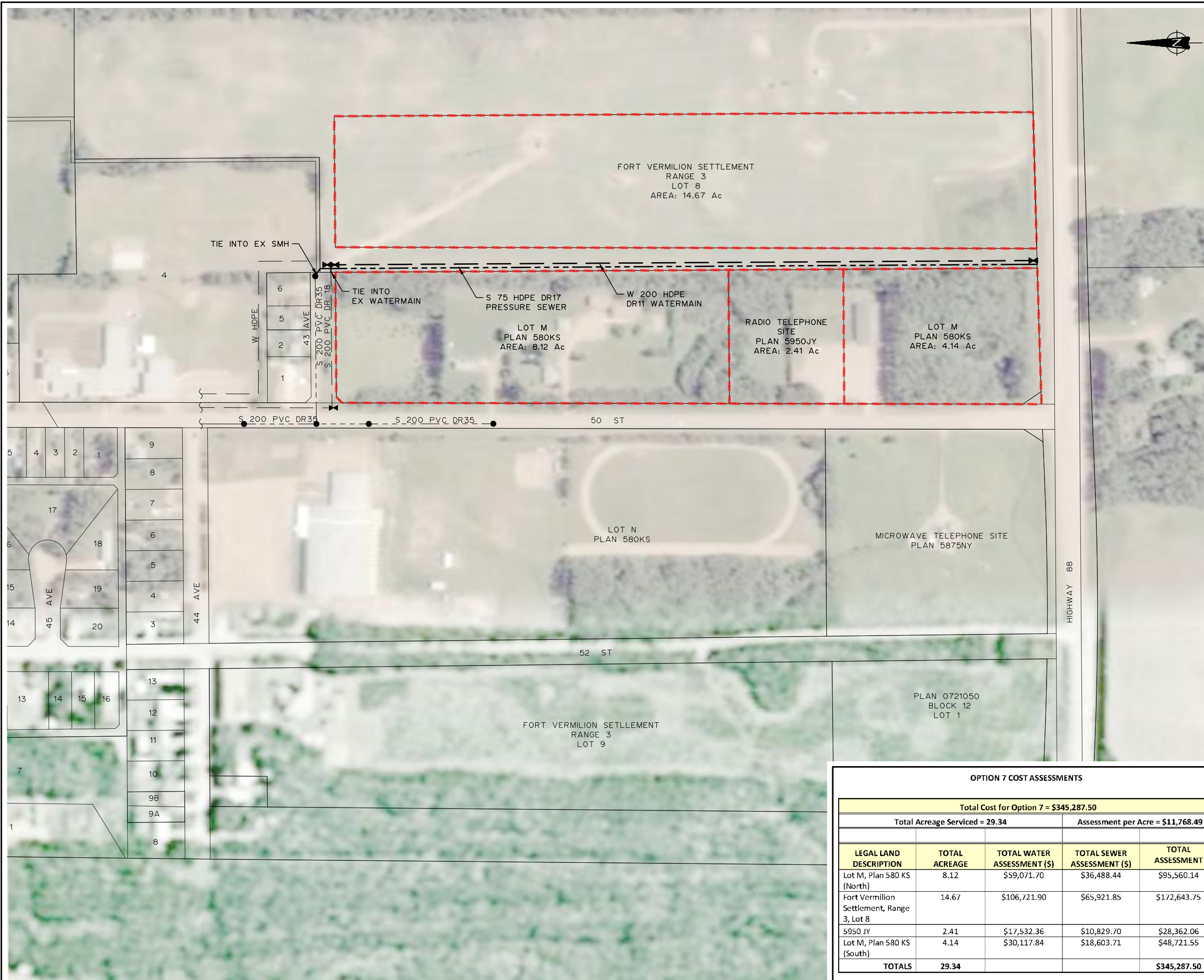
MACKENZIE COUNTY

FORT VERMILION
50 STREET WATER AND SEWER SERVICES
OPTION 6
OVERALL PLAN

DESIGNED	B.L.	JOB
DRAWN	J.P.	SCALE 1:3000
DATE	NOVEMBER 2016	DRAWING C1.1

OPTION 6 COST ASSESSMENTS

Total Cost for Option 6 = \$374,756.25				
Total Frontage - Water = 1,118 metres	Assessment per Metre = \$223.30			
Total Frontage - Sewer = 950 metres	Assessment per Metre = \$151.92			
LEGAL LAND DESCRIPTION	TOTAL FRONTAGE (m)	TOTAL WATER ASSESSMENT (\$)	TOTAL SEWER ASSESSMENT (\$)	TOTAL ASSESSMENT
Lot M, Plan 580 KS (North)	313.1 (water) 244.3 (sewer)	\$69,915.23	\$37,106.36	\$107,021.59
5875 NY	172.7	\$38,563.91	\$26,236.58	\$64,800.49
5950 JY	91.4 (water) 91.4 (sewer)	\$18,838.45	\$13,885.49	\$32,723.94
Lot N, 580 KS	294.9 (water) 295.0 (sewer)	\$67,422.34	\$44,816.40	\$112,238.74
Lot M, Plan 580 KS (South)	154.5	\$34,499.85	\$23,471.64	\$57,971.49
TOTALS				\$374,756.25



- NOTES:
1. ALL BOLD ITEMS INDICATE WORK TO BE DONE AND ALL LIGHT ITEMS INDICATE EXISTING CONDITIONS.
 2. AIRPHOTO FROM 2013.

THIS DRAWING MAY HAVE BEEN MODIFIED FROM ITS ORIGINAL SIZE. ALL SCALE NOTATIONS INDICATED (i.e. 1:1000 etc) ARE BASED ON 11"x17" FORMAT DRAWINGS

1	16-11-30	FOR PRELIMINARY APPROVAL
ISSUE	YY-MM-DD	REVISION



MACKENZIE COUNTY

FORT VERMILION
50 STREET WATER AND SEWER SERVICES
OPTION 7
OVERALL PLAN

DESIGNED	B.L.	JOB
DRAWN	J.P.	SCALE 1:3000
DATE	NOVEMBER 2016	DRAWING C1.2

OPTION 7 COST ASSESSMENTS				
Total Cost for Option 7 = \$345,287.50				
Total Acreage Serviced = 29.34		Assessment per Acre = \$11,768.49		
LEGAL LAND DESCRIPTION	TOTAL ACREAGE	TOTAL WATER ASSESSMENT (\$)	TOTAL SEWER ASSESSMENT (\$)	TOTAL ASSESSMENT
Lot M, Plan 580 KS (North)	8.12	\$59,071.70	\$36,488.44	\$95,560.14
Fort Vermilion Settlement, Range 3, Lot 8	14.67	\$106,721.90	\$65,921.85	\$172,643.75
5950 JY	2.41	\$17,532.36	\$10,829.70	\$28,362.06
Lot M, Plan 580 KS (South)	4.14	\$30,117.84	\$18,603.71	\$48,721.55
TOTALS	29.34			\$345,287.50



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Potable Water

BACKGROUND / PROPOSAL:

For discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: _____ Reviewed by: _____ CAO: _____

From: [Jacquie Bateman](#)
To: [Len Racher](#); [Carol Gabriel](#); [Council](#)
Subject: Potable water
Date: December-08-16 9:14:52 AM

Could you please add potable water to the council agenda for Tuesday. It has been brought to my attention that the Commercial vehicle officer is now weighing potable water trucks and fining them for overloads. For all of our residents that rely on potable water being hauled to their homes, this means another increase in the cost. Purchasing yearly over weight permits is not an option as water is a divisible load. I was always told that potable water, grain and heating oil fuel were exempt, but after a little research I found out that those are exempt from road bans but not from legal axle weights.

Sent from my iPad



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	December 13, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Alberta Environment and Parks (Beehive Burner)
- Correspondence – Alberta Transportation (Clean Water & Wastewater Fund Application)
- Correspondence – Mackenzie Regional Waste Management Commission (Increase in Tipping Fees)
- Correspondence – Canada Revenue Agency (Request to Increase Automobile Allowance Rates)
- Alberta Government News Release – Alberta Announces Coal Transition Action
- Alberta Government News Release – Grant Programs Improve Access for Non-Profits
- MGA Discussion Guide – Continuing the Conversation
- AAMDC Member Bulletin – Government of Canada Extends Deadline for Input on Species at Risk Policies
- AAMDC Member Bulletin – Alberta Legislature Passes Bill 21 and Other MGA Review Updates
- Mackenzie Library Board Meeting Minutes
- Mackenzie Frontier Tourist Association Meeting Minutes
- REDI Meeting Minutes
- Canada 150 Community Infrastructure Program
-
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-
-

Author: CG Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

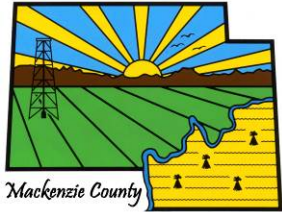
COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

November 8, 2016

The Honourable Shannon Phillips
Minister of Environment and Parks,
Minister Responsible for the Climate Change
208 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: BEEHIVE BURNER

We are writing in support of the temporary reinstatement of the beehive burner at the Tolko Industries Ltd. Sawmill in High Level until a review has been completed of the bioenergy producer credit program.

In March, 2016, with the expiration of the Bioenergy Producer Credit Program, Tolko realized they were going to run into difficulty with the supply of hog fuel in High Level. Their main customers for Hog residuals had been receiving the credit up to this point and when it expired, they significantly curtailed their hog takeaway and expansion plans leaving Tolko with a surplus of hog. Without an expedited solution, the current rate of hog pile build will impact operational viability and may result in a shutdown of the facility.

In our discussions with Tolko we know they have been working towards a solution, including the use of curtain burners, local farmer land reclamation opportunities, hog transport by rail to BC co-gen facilities, use of local region burners, etc. All of these options have been thoroughly analyzed and proved to be either cost prohibitive or unable to consume the necessary volume of hog in the time period required.

...2

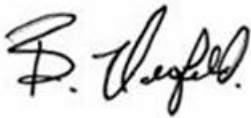
November 8, 2016

In the meantime, it has become clear that the temporary re-firing of the High Level burner is the only viable option to reduce the current hog inventory and keep the mill operational.

There are approximately 350 direct employees and another 400 indirect employees that could be affected if the beehive burner is not reinstated until a solution can be found.

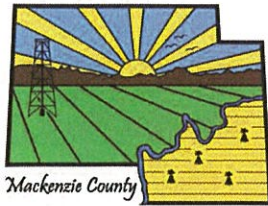
Therefore, Mackenzie County fully supports the continued use of the beehive burner as the High Level mill is crucial to our communities. If you require additional information I can be reached at 780.841.1806 or through our Chief Administrative Office, Len Racher, at 780.927.3718

Sincerely,

A handwritten signature in black ink, appearing to read "B. Neufeld". The signature is written in a cursive, slightly slanted style.

Bill Neufeld
Reeve

c: Bruce Mayer, Assistant Deputy Minister - Alberta Agriculture & Forestry
Tolko Industries Ltd.
Mackenzie County Council



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

November 22, 2016

Alberta Transportation
Bag 900 Box 29
Peace River, AB T8S 1T4

Attention: Craig Bindner

Dear Mr. Bindner:

RE: CLEAN WATER & WASTEWATER FUND APPLICATION

Mackenzie County will be applying for the Clean Water and Wastewater Fund to assist with the Zama Lift Station Upgrade Project in Zama City. On November 22, 2016, Mackenzie County Council passed a motion to apply for the Clean Water & Wastewater Funding with the intent to support the application with their 50% of the project costs.

The Zama Lift Station Upgrade project has not started, but upon implementation of the grant, the project would be completed by March 31, 2018. The estimated cost for the Zama Lift Station Upgrade Project is \$2,427,264.

Should you require additional information, please feel free to contact Fred Wiebe, Director of Utilities, at (780) 928-3983 or email to fwiebe@mackenziecounty.com.

Sincerely,

Len Racher
Chief Administrative Officer
Mackenzie County
LR/sm

Mackenzie Regional Waste Management Commission

Box 235, High Level, AB, T0H 1Z0
Phone No. (780) 926-2958 Fax No. (780) 841-0152



November 23, 2016

Ron Pelensky
Director of Community Services & Operations (North)
Mackenzie County
Fort Vermilion, AB
T0H 1N0



Dear Mr. Ron Pelensky

RE: Increase in Tipping Fees and Request a Locked in Rate

At the November 19, 2016 regular meeting, the Mackenzie Regional Waste Management Commission discussed the Mackenzie County motion:

That a letter be sent to the Mackenzie Regional Waste Management Commission regarding the increase in tipping fees and requesting a locked in rate.

CARRIED

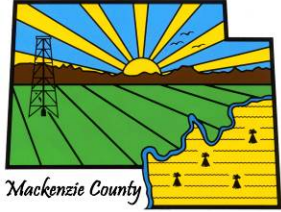
The Mackenzie Regional Landfill has to be operated at cost recovery and with expenses varying, tipping fees have to reflect these cost. Therefore, the Commission has denied this request.

Sincerely,

A handwritten signature in cursive script that reads "Bruce Underhay".

Bruce Underhay, Manager
Mackenzie Regional Waste Management Commission





Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

November 24, 2016

The Honourable Diane Lebouthillier
Minister of National Revenue
Canada Revenue Agency
7th Floor, 555 MacKenzie Avenue
Ottawa, ON K1A 0L5

Dear Minister:

RE: REQUEST TO INCREASE AUTOMOBILE ALLOWANCE RATES

This letter is to bring to your attention the rising cost of travelling in Alberta. Mackenzie County is formally requesting an increase to the automobile allowance rates. Mackenzie County Council believes that the imposed carbon tax levy in 2017 will increase costs dramatically for those travelling within the province.

Mackenzie County is located in rural northern Alberta (in the northwestern corner of the province 800 kilometers north of Edmonton) where the cost of fuel is already higher than it is in urban centres. Furthermore, long distance travel is frequently required to have access to certain services or for businesses and employees to be able to provide services over a large geographic area. We strongly urge you to consider implementing higher rates for this region.

Should you require further information or discussion, please call Len Racher, Chief Administrative Officer at (780) 927-3718.

Regards,

A handwritten signature in black ink, appearing to read "B. Neufeld".

Bill Neufeld
Reeve

c: Chris Warkentin, Member of Parliament for Grande Prairie- Mackenzie
Arnold Viersen, Member of Parliament for Peace River-Westlock
Mackenzie County Council
Len Racher, Chief Administrative Officer – Mackenzie County

From: alberta.news@gov.ab.ca
To: [Carol Gabriel](#)
Subject: News Release: REVISED: Alberta announces coal transition action
Date: November-24-16 4:17:56 PM

REVISED: Alberta announces coal transition action

November 24, 2016 [Media inquiries](#)

In support of its made-in-Alberta transition to a stable, reliable and cleaner electricity system, the Government of Alberta has announced agreements with TransAlta, Capital Power and ATCO to end coal-fired emissions on or before Dec. 31, 2030.

The agreements will see the companies, which own six coal-fired electricity units originally slated to operate beyond 2030, provided with transition payments for investments that have been reduced in value by the transition away from coal-fired generation – funds that can be reinvested into Alberta’s electricity market.

This approach is part of a larger government commitment to building a stable, reliable electricity system while ensuring that workers, communities and affected companies are supported and treated fairly during the transition from coal-fired electricity generation.

“The government’s decision to provide transition payments to these companies demonstrates our commitment to building a low-priced, reliable, investment-friendly electricity system for Albertans. The government is committed to working with existing Alberta businesses as we transition away from coal, and we are making good on that commitment today.”

Margaret McCuaig-Boyd, Energy Minister

This approach, which will be accompanied by additional action in support of coal

communities, was recommended to the government by energy expert Terry Boston. The electricity companies will receive annual payments until 2030, totalling \$1.1 billion in 2016 dollars. The payments will be fully funded by Alberta's price on industrial carbon emissions – not by consumer electricity rates.

“I believe that these transition payments to support Alberta's commendable transition to a low-carbon economy will go a long way in securing a positive investment climate in Alberta.”

Terry Boston, former executive vice president (power) of the Tennessee Valley Authority and Past President and CEO of PJM Interconnection

This approach reflects the three principles the government committed to in November 2015 for phasing out coal generation: maintaining reliability, encouraging investment and providing price stability for all Albertans. These agreements will ensure that Alberta will achieve objectives laid out in its Climate Leadership Plan and meet a recently announced federal requirement to phase out coal-fired electricity emissions by 2030.

“Alberta is by far the largest source of coal pollution in Canada, with greenhouse gas emissions that exceed the sum of every car from British Columbia to Manitoba. We are phasing out coal pollution in a measured, financially responsible way that will improve air quality and the health of Albertans.”

Shannon Phillips, Minister Responsible for the Climate Change Office

These agreements are a cost-effective way to reduce greenhouse gas emissions, with the total payments representing less than \$10/tonne of emissions eliminated. This represents approximately one-tenth of the government subsidy typically required to retrofit coal units with carbon capture and storage.

The government will work with the companies, the Government of Canada and affected communities to explore options for the future, including coal-to-gas transitions, hydro-electricity and economic development initiatives.

“This announcement will allow our Advisory Panel on Coal Communities to proceed with their mandate, which is to create long-

term transition plans for communities to succeed and workers to have opportunities as Alberta moves to phase out coal-fired emissions by 2030.”

Deron Bilous, Minister of Economic Development and Trade

This announcement follows other government actions to guarantee Albertans a future supply of reliable power at stable, low prices. They include:

- Putting a price cap of 6.8 cents per kilowatt hour in place for families and small businesses on the Regulated Rate Option from June 2017 until June 2021
- Announcing the creation of an electricity capacity market by 2021

“Ending coal pollution in Alberta will save lives, prevent chronic heart and lung diseases, make breathing easier for those with asthma and reduce health-care costs by reducing emergency room visits and hospital admissions. We found an accelerated Alberta phase-out will prevent 600 premature deaths and 500 emergency room visits and will avoid nearly \$3 billion in negative health outcomes.”

Kim Perrotta, Executive Director Canadian Association of Physicians for the Environment (CAPE)

The government also announced that it has reached a settlement with Capital Power on its litigation associated with Power Purchase Arrangements. Tentative agreements have been reached with AltaGas and Trans Canada Energy.

Editor's Note: News release updated to include tentative agreements.

Related information

- [Powering Alberta's future](#)
- [Coal transition](#)
- [Terry Boston letter to Premier](#)

Media inquiries

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From: alberta.news@gov.ab.ca
To: [Carol Gabriel](#)
Subject: News Release: Grant programs improve access for non-profits
Date: December-05-16 4:18:13 PM

Grant programs improve access for non-profits

December 05, 2016 [Media inquiries](#)

Alberta non-profit organizations will have a clearer path to funding as of result of changes to two primary Community Grant programs - the Community Facility Enhancement Program (CFEP) and the Community Initiatives Program (CIP).



Playground construction

“Investment in Alberta’s non-profit and voluntary sector helps to build strong families and communities and creates new business and employment opportunities. Changes to both CFEP and CIP will help better meet the needs of non-profits by addressing funding gaps, streamlining access and providing clarity to the grants process. For Albertans, these changes mean greater transparency, accountability and effective use of resources, and a greater return on public dollars.”

Ricardo Miranda, Minister of Culture and Tourism

Community Facility Enhancement Program

This program helps support construction and renovation of public-use community facilities. Two distinct grant funding streams have been established.

- the Small Funding Stream provides a maximum of \$125,000 in project

support.

- the new Large Funding Stream will support projects of more than \$125,000 to a maximum of \$1 million.

Community Initiatives Program

- A new Major Cultural and Sport Events stream will support national and international events with significant community benefit, such as boosting the local economy and helping tourism grow. A maximum grant of \$250,000 will be available to eligible applicants.
- Funding of the International Development grant stream has been increased to help Alberta-based non-profits involved in international development projects and also to address growing program demand.

“We are pleased the Community Grants program engaged with the non-profit sector to redesign funding programs that will be based on clear principles, well defined outcomes, and enhanced value of volunteerism. It will provide equitable opportunity for the sector.”

Jann Beeston, Executive Director, Volunteer Alberta

Guidelines and applications have been updated to reflect the changes and are available online at: culture.alberta.ca/community/community-grants. The new approach comes into effect on December 15 to allow applicants to fully benefit from the positive changes, such as increased hourly rates for donated labour.

The changes stem from an extensive internal review of the Community Grants program and discussions with non-profit-sector partners and previous grant recipients.

The review highlighted the fact that Community Grants programs provide equitable distribution of funding across the province to help stimulate local economic activity, and that funding programs are flexible, simple, and support community infrastructure.

Related information

- [Community Grants](#)

Media inquiries

Marion Nader

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Press Secretary, Culture and Tourism

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Continuing the Conversation

November 2016

FURTHER TOPICS FOR
DISCUSSION ON THE
MUNICIPAL
GOVERNMENT ACT

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INTRODUCTION

The *Municipal Government Act (MGA)* is the guide to how municipalities operate, and is one of the most significant and far-reaching statutes in Alberta. The *MGA* affects every Albertan, the private sector, and every ministry in the Government of Alberta in one form or another.

On May 31, 2016, the Government of Alberta introduced Bill 21, the *Modernized Municipal Government Act (MMGA)*, to the Legislative Assembly. Following introduction, Municipal Affairs went on the road to talk to Albertans and gather their thoughts on the proposed changes to the *MGA*. In total, 2402 people attended the 21 public sessions held across Alberta, 2376 questionnaires were submitted to the ministry, and 122 letters commenting on the draft legislation were sent to Municipal Affairs. The feedback we received over the summer informed the changes to the *MMGA* being introduced during the fall 2016 session of the Legislature.

The discussions throughout the summer gathered their own momentum and led to thoughtful feedback, questions, and written submissions on other modernizations that could potentially be made beyond the items contemplated in the *MMGA*. This paper is an opportunity to continue the conversation with Albertans about building an even stronger framework for our municipalities, and to raise some technical or clarifying changes that may be necessary to improve the act's effectiveness.

On the following pages you will find:

- discussion and description of emerging topics and how the act could be amended to address them; and
- a listing of proposed general technical amendments.

This discussion guide will be available for Albertans' feedback until January 31, 2017. Comments may be submitted through an online questionnaire on the *MGA* review website (<http://mgareview.alberta.ca>).

Feedback on this discussion paper will be used to inform potential amendments to the *MGA* for Spring 2017.

TOPICS FOR DISCUSSION—HOW ARE MUNICIPALITIES EMPOWERED TO GOVERN?

COLLABORATION WITH INDIGENOUS COMMUNITIES

BACKGROUND:

The *MMGA* proposed the concept of intermunicipal collaboration frameworks (ICFs). These frameworks are intended to ensure ongoing collaboration between municipalities, including coordinated land use planning, regional service delivery and cost sharing. In addition, the *MMGA* also proposed the requirement for municipalities to offer orientation training for municipal councillors.

The *MGA* does not apply to First Nations lands (federal legislation applies), and the planning and development components of the *MGA* do not apply to Metis Settlements; however, Indigenous groups intersect with municipalities through regular interactions for a variety of reasons, such as utility service delivery.

CONTEXT OF TOPIC:

The Province is committed to implementing the principles of the United Nations Declaration on the Rights of Indigenous Peoples, and, as such, it is important to encourage the province’s municipalities to continue to take meaningful and reasonable steps to understand and engage with neighbouring Indigenous communities and citizens in a respectful and culturally appropriate manner, particularly with respect to land use planning and service delivery. Taking these steps also responds to First Nation and Metis concerns with respect to the degree of Indigenous involvement in the municipal land use planning process

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
Agreements with Indigenous Communities	The <i>MGA</i> is currently silent on the relationship between municipalities and Indigenous communities.	Add a provision to the proposals in the <i>MMGA</i> to clarify that a municipality may invite Indigenous communities to participate in an ICF or any sub-agreement that is part of an ICF.
Orientation Training for Municipal Councillors	The <i>MMGA</i> (s. 201.1(2)) indicates what topics would have to be included in the proposed mandatory offering of orientation training for councillors, such as, the role of municipalities, roles and responsibilities of council and councillors, public participation, etc.	Add Indigenous Awareness Training to the list of topics councillors would be offered as part of their orientation training.
Statutory Plan Preparation	The <i>MGA</i> (s.636) deals with notifications with respect to statutory plans and the provision of opportunities for providing representations and suggestions regarding those plans during the development of the plans. The <i>MGA</i> currently exempts Metis Settlements from the Planning and Development portion of the Act (Part 17).	Require municipalities to implement policies with respect to how they will keep neighbouring Indigenous communities informed during the development of statutory plans and require municipalities to inform Indigenous communities that share a common boundary with two-week’s notice of a public hearing for statutory plans including notice information (i.e. statement of purpose, date, time, and address of the meeting).

ENFORCEMENT OF MINISTERIAL ORDERS

BACKGROUND:

Currently, the Minister of Municipal Affairs may issue directives to ensure accountable and responsive local government under very specific circumstances. Directives may currently only be issued flowing from an inspection of a municipality where the inspection finds that the municipality has been governed or managed in an irregular, improvident or improper manner. In rare and extreme cases, where Directives resulting from a municipal inspection are not carried out to the Minister’s satisfaction, the Minister may take actions such as removing councillors or Chief Administrative Officers (CAOs).

CONTEXT OF TOPIC:

Currently, the *MGA* does not give the courts direction on how to consider Ministerial orders and directives. This has created challenges in enforcing Ministerial orders and directives intended to address local governance concerns. Throughout the *MGA* Review process, Albertans and many municipal officials have expressed that it is important for there to be processes in place that hold councils accountable for their actions and promote a high standard of local governance.

Proposed changes would not allow the Minister to act arbitrarily, but would ensure proper authority exists to address significant concerns, and to provide more tools to ensure municipal compliance with Ministerial Orders.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
General Minister Powers	Currently the Minister lacks adequate authority to enforce Ministerial orders that implement: <ul style="list-style-type: none"> • decisions of an official administrator; or • decisions that settle intermunicipal disagreements. 	Allow the Minister the same authority currently available with respect to the inspection process for situations where, in the Minister’s opinion, a municipality has not complied with direction provided by an Official Administrator or by the Minister in respect of an intermunicipal disagreement. With this authority, the Minister could: <ul style="list-style-type: none"> • suspend the authority of a council to make resolutions or bylaws in respect of any matter specified in the order; • exercise resolution or bylaw-making authority in respect of all or any of the matters for which resolution or bylaw-making authority is suspended under the above measure; • remove a suspension of resolution or bylaw-making authority, with or without conditions; and, • withhold money otherwise payable by the Government to the municipality pending compliance with an order of the Minister.
Judicial Review	Individuals have the constitutional right to apply for judicial review of Ministerial decisions.	Require 10-day notice be given to the Minister prior to applying for injunctive relief against a decision of the Minister. The Ministerial Order would remain in effect during an appeal of the Minister’s decision.

PARENTAL LEAVE FOR MUNICIPAL COUNCILLORS

BACKGROUND:

Currently, municipal councils can pass a resolution excusing a councillor from council meetings for a period exceeding 8 consecutive weeks, but there is no specific reference to parental leave in the *MGA*.

CONTEXT OF TOPIC:

Throughout the summer of 2016, various stakeholders expressed an interest in opening the discussion around parental leave for municipal councillors by specifically allowing municipalities to create policies on parental leave. Under the approach being explored, if a municipality chose not to allow for parental leave, the existing leave provisions in the *MGA* (up to 8 weeks) would still apply. The contents of a parental leave policy would be established by each municipality based on the needs of that municipality; however, if the policy allowed for extended parental leave, it would also be required to address how the constituents in that councillor’s ward would be represented during the councillor’s leave.

Providing for this kind of change would give municipalities the opportunity to take steps to make political life more family-friendly and accessible for women seeking office.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
Parental Leave Policy	The <i>MGA</i> is silent on this matter.	Enable councils, by bylaw, to create a policy respecting parental leave. The contents of the policy will be determined by each municipality in accordance with the needs of that municipality. If the municipality allows for parental leave, it must also then address how the constituents will be represented during the councillor’s absence.
Reasons for Disqualification of Councillors	The <i>MGA</i> (s.174) sets out the disqualification provisions for municipal councillors, such as being ineligible for nomination, being absent from regular council meetings for 8 consecutive weeks, the councillor becoming an employee of the municipality, etc.	Specifically state that a councillor is not disqualified by being absent from regular council meetings under subsection (1)(d) if the absence meets the criteria set out in a parental leave policy bylaw.

ENVIRONMENTAL STEWARDSHIP

BACKGROUND:

Traditionally, municipal purposes have been defined as providing good governance; providing services, facilities and other things necessary or desirable for the municipality; and developing and maintaining safe and viable communities.

CONTEXT OF TOPIC:

During the summer 2016 discussions, some stakeholders expressed concern that municipalities lack explicit authority to incorporate environmental stewardship considerations in their operational and land-use decision making processes.

Explicitly including environmental stewardship as a municipal purpose would give municipalities authority to cite environmental consideration in a range of operational and growth decisions. It would also allow municipalities to fully embrace a leadership role in environmental stewardship and more actively participate in moving toward the goals in Alberta’s Climate Leadership Plan.

Municipalities would not be permitted to take responsibility for areas covered under provincial legislation, such as the *Water Act* or the *Environmental Protection and Enhancement Act*, nor would they be authorized to take land for environmental stewardship considerations without compensation. The reserve land provisions in Part 17 of the *MGA*, including the proposed new conservation reserve provisions, would continue to apply.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
Environmental Stewardship as a Municipal Purpose	The <i>MGA</i> identifies the following municipal purposes: <ul style="list-style-type: none"> • to provide good government; • to provide services, and • to develop and maintain safe and viable communities. The <i>MMGA</i> proposes also including the following as a municipal purpose: <ul style="list-style-type: none"> • to work collaboratively with neighbouring municipalities to plan, deliver and fund intermunicipal services. 	Include consideration of the stewardship of the environment as a municipal purpose.

NOTIFICATION OF AMALGAMATIONS AND ANNEXATIONS

BACKGROUND:

Some local authorities, such as school boards, have expressed concern that they are not always notified of proposed annexations or amalgamations, which can affect the jurisdiction in which students go to school.

CONTEXT OF TOPIC:

Currently, by definition, a “local authority” includes municipalities, regional health authorities, regional services commissions, and school boards. Any change would ensure that all local authorities in the area are notified of a proposed annexation or amalgamation.

The *MMGA* has removed the Deputy Minister of Municipal Affairs as the Administrator of the Municipal Government Board, and replaced that position with a Chair of the Board. As a result, whereas the previous notification provision would result in the Ministry being notified via the Deputy Minister, this will no longer be the case. A separate provision is needed to maintain the notification to the Ministry.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
Amalgamations: Initiation by a Municipal Authority	The <i>MGA</i> (s.103 (1)) indicates who a municipal authority must notify when initiating an amalgamation.	Require that a municipality initiating an amalgamation must notify all local authorities that operate or provide services in the affected municipalities, and include proposals for consultation with local authorities in the requirement for notice.
Initiation of Annexation	The <i>MGA</i> (s.116) indicates who a municipal authority must notify of a proposed annexation.	Require that a municipality initiating an annexation must notify the Minister of Municipal Affairs and all local authorities that operate or provide services in one or both of the affected municipalities be notified.

TOPICS FOR DISCUSSION—HOW DO MUNICIPALITIES WORK TOGETHER AND PLAN FOR GROWTH?

MUNICIPAL COLLABORATION WITH SCHOOL BOARDS

BACKGROUND:

As part of the subdivision application approval process, a municipality may require a portion of the land in a subdivision to be dedicated for a public benefit such as a park or school. Such lands are called reserve land. A municipality may require up to 10 per cent of the lands from a subdivision area to be dedicated as municipal reserve (MR), school reserve (SR), or municipal and school reserve (MSR) lands.

Joint Use Agreements (JUAs) between schools and municipalities have been in existence since the late 1950s, and outline how MR, MSR and SR lands will be allocated between the municipality and each school board within its boundary. In the absence of a JUA, the needs of municipality and the school board(s) are determined at subdivision. Many municipalities within the province have developed JUAs with local school boards to provide clarity on the use, development, and disposal of school facilities and land.

CONTEXT OF TOPIC:

During the MGA Review's 2016 summer engagements, municipalities and school boards expressed frustration with the reserve land assembly process. Both advocated for a new approach when acquiring land for sites that exceed the amount of reserve land available through the subdivision process. In addition, many municipalities and school boards advocated for legislative amendments to mandate the establishment of Joint Use Agreements as a normal course of business.

Benefiting Area Contribution

The assembly of land for larger parks and school sites can be difficult under the current reserve land process. A solution that has been discussed over the course of the MGA Review is allowing reserve land contributions through a benefiting area contribution structure. This structure could be used to support land dedication and development of parks and school sites, and would allow the impact on developers in the area to be distributed more evenly.

This structure would give municipalities the ability to define a geographical area in a developing area that will benefit from larger assembly of land sites, such as the catchment area for children attending a high school. This benefiting area will typically have more than one developer involved in developing the land. Once the benefiting area is defined, municipalities would identify which developers' subdivision will contain the reserve land site. The municipality would then be enabled to collect up to half of the other developers' maximum 10% contribution in funds rather than in lands, and the resulting funds could be used to compensate the developer where the site is located (for the additional land required for the site above and beyond the normal 10% dedication).

The benefiting area contribution structure would be different from the existing money-in-place of MR, SR and MSR structure as it would include the costs required for the assembly and servicing of the reserve sites, thereby promoting an equitable distribution of costs required to assemble and service the sites.

CONTINUING THE CONVERSATION: FURTHER TOPICS FOR DISCUSSION ON THE MGA

November 2016

Joint Use Agreements

The MGA provides the flexibility for municipalities to enter into JUAs with school boards, but they are not mandatory. Stakeholders expressed during the summer engagement that there is a need for a more efficient and effective use and development of school facilities and sites to better address the goals of integrated planning, more livable communities, and more efficient and cost effective funding.

Making JUAs mandatory would support collaboration between school boards and municipalities, and ensure municipal reserves are used efficiently and effectively. This change would lead to coordinated decision-making in the use, development, and disposal of school facilities and sites.

POTENTIAL AMENDMENT FOR DISCUSSION:

Topic	Current	Proposed Changes
Benefitting Area Contribution	The MGA authorizes the taking of reserve land by a subdivision authority (e.g. provision of land, provision of money in lieu of land, etc.), as well as restrictions on that authority (e.g. percentage of lands taken and percentage of money required to be paid). The MMGA proposes maintaining that same structure for Conservation Reserve.	Provide municipalities with increased flexibility to use a ‘benefitting area contribution structure’ that would support land dedication and development parameters with respect to assembly of parks and school sites.
Mandatory Joint Use Agreements	The MGA (s.670) enables Joint Use Agreements as a voluntary agreement to address the allocation of municipal and school reserves.	Require municipalities to enter into JUAs with school boards within their municipal boundaries and to collaborate with respect to addressing the effective and efficient use of municipal and school reserve lots. The contents of a JUA would include: <ul style="list-style-type: none"> • the process for acquiring and disposing of land and associated servicing standards for the schools; • a process for enabling and developing long term and integrated planning for school sites/facilities; • a process for determining access agreements for facilities and playing fields, including matters related to any maintenance, liabilities and fees; • a dispute resolution mechanism agreed to by both the municipality and the school boards; • a process for determining ancillary reserve use to complement or enhance the primary school uses for reserve land outlined in the MGA and that have a public benefit; • a time frame and mechanism for regular review of the joint use agreement. Consequential amendments may be required to the <i>School Act</i> and the <i>Education Act</i> .

OFF-SITE LEVIES

BACKGROUND:

Municipalities can collect off-site levies from new developments within their boundaries to pay for servicing upgrades related to water, sanitary sewage, storm sewer drainage, and municipal roads. Through the *MMGA*, it is proposed to expand this levy to include fire halls, police stations, libraries, and community recreation facilities.

CONTEXT OF AMENDMENTS:

During the summer, stakeholders brought forward additional issues related to off-site levies.

Provincial Transportation Systems

A levy system could be implemented to fund provincial highway improvements that service a new development upon its completion (for example, highway overpasses and interchanges); this would support the creation of more comprehensively planned communities. Approval by the Minister of Transportation would be required to ensure the levy costs align with Alberta Transportation's projected costs for the construction of the infrastructure. Alberta Transportation would also have an opportunity to review and comment on any proposed new development and its impacts on Provincial highway infrastructure when statutory plans are created.

Inter-municipal Off-site Levies

Stakeholders indicated that, in some instances, off-site infrastructure or the benefit of additional off-site infrastructure may extend into developments in another municipality. It was proposed that municipalities should have the ability to levy for off-site infrastructure across municipal borders. This is consistent with the strong intermunicipal collaboration focus of the *MMGA*, enabling intermunicipal off-site levies would be an additional tool to increase regional collaboration.

In this model, when new or expanded off-site infrastructure is located in one municipality, but the benefitting area extends to one or more other municipalities, off-site levies could be charged to developments in either municipality benefitting from the infrastructure.

Validating Existing Off-site Levy Bylaws

Some municipalities have existing bylaws and agreements in place, and the proposed new off-site levy provisions may create legal challenges for some of these off-site levy bylaws or agreements. Validating existing off-site levy bylaws and agreements would ensure off-site levy bylaws and development agreements created before a specific date would remain valid until such time as the agreement expires or the bylaw is amended.

CONTINUING THE CONVERSATION: FURTHER TOPICS FOR DISCUSSION ON THE MGA

November 2016

Education

In some situations, off-site levies may be applied to school developments. School Boards have requested that they be exempted from the application of off-site levies for school site projects given that new schools provide a public benefit within communities. It is proposed that school boards be exempt from paying off-site levies on developments related to school board purposes.

POTENTIAL AMENDMENT DISCUSSION:

Topics	Current Status	Proposed Changes
Provincial Transportation Systems	The <i>MGA</i> (s.648) authorizes councils, by bylaw, to impose levies on land that is to be developed or sub-divided and sets out parameters for the imposition and collection of levies. The legislation does not currently allow for levies related to provincial infrastructure upgrades.	Enable off-site levies, by bylaw, to be charged for provincial transportation projects that serve the new or expanded developments. Require approval of the Minister of Transportation before this type of levy can be collected. Consequential amendment to the <i>Public Highways Development Act</i> may be required to authorize the Minister of Transportation to approve municipal off-site levy bylaws pertaining to provincial highway off-site levies.
Intermunicipal Off-Site Levies	The legislation does not currently allow for intermunicipal off-site levies.	Enable municipalities to collaborate with one another on the sharing of intermunicipal off-site levies, including the expanded uses (libraries, police stations, fire halls, community recreation facilities).
Validating Existing Off-Site Levy Bylaws	This item is not currently addressed in the legislation.	Specifically, state that any off-site levy fee or charge made by bylaw or agreement before November 1, 2016 is deemed to be valid.
Education	This item is not currently addressed in the legislation.	Exempt school boards from paying off-site levies on non-reserve lands that are developed for school board purposes.

CONSERVATION RESERVE

BACKGROUND:

As part of the subdivision application approval process, a municipality may require a portion of the land to be dedicated for a public benefit such as a park or school. Such lands are called reserve land. The *MGA* requires municipalities to follow a public process when removing the reserve designation from most municipal, community services, and school reserve lands. Lands designated as environmental reserve cannot have the reserve designation removed, but the use of this land can be altered through a council bylaw process.

Under the *MMGA* a new type of reserve land designation, conservation reserve, was proposed. Under this model conservation reserve would be collected during the subdivision application process and used to protect environmentally significant areas. The conservation reserve land assembly process would ensure owners of land taken as conservation reserve are appropriately compensated. Should land be dedicated as conservation reserve, the dedication could not be removed.

CONTEXT OF TOPIC:

During the summer, stakeholders indicated that further clarity is required with respect to how conservation reserves should be identified, transferred between municipalities, and protected.

Stakeholders are seeking clarity and predictability within the land designation process and in order for municipalities and landowners to make more informed land-use planning decisions. Stakeholders were also interested in whether the conservation reserve land designation could be removed on lands that have lost their conservation significance (e.g. flood, fire).

The specific changes proposed include:

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
Transfer of conservation reserve	The <i>MGA</i> (s.127) identifies what an order to annex lands may require.	Require the municipality receiving the annexed land to pay compensation to the other municipality for any conservation reserve lands within the annexed area in the amount that the municipality originally paid for the land.

CONTINUING THE CONVERSATION: FURTHER TOPICS FOR DISCUSSION ON THE MGA

November 2016

Topic	Current Status	Proposed Changes
Transfer of conservation reserve	<p>The <i>MGA</i> ensures that during formations, annexations, amalgamations, and dissolutions ownership of any land, or portion of land, designated as a public utility lot, environmental reserve, municipal and school reserve, transfers to the new municipal authority (s.135(1)(c), (2) and (2.1)).</p> <p>The <i>MGA</i> also indicates that if reserve lands are sold or money instead of land is received by the old municipality after notification of annexation or amalgamation, the proceeds of the sale or money received must be paid to the new municipal authority by the old municipal authority.</p>	<p>Specifically state that the proposed new Conservation Reserve designation is treated the same as these other categories of land and that the designation would remain on that land until such time as it is changed through any required processes.</p>
Identification of conservation reserve	<p>The <i>MGA</i> outlines what a Municipal Development Plan must and may contain (s.632(3))</p>	<p>Clarify that in addition to other types of reserve land that must be included in an MDP, a municipality may include policies addressing the proposed new conservation reserve designation, including types and locations of environmentally significant areas and the environmental purpose of conservation.</p>
Identification of conservation reserve	<p>The <i>MGA</i> indicates that an Area Structure Plan may contain any other matters a council considers necessary (s.633(2)(b)).</p>	<p>Specifically state that municipalities may develop policies addressing reserve lands within their area structure plans. This would include identifying types and locations of environmentally significant areas and the environmental value of conservation.</p>
Exempting conservation reserve lands from paying municipal property taxes.	<p>The <i>MGA</i> exempts environmental reserves, municipal reserves, school reserves, municipal and school reserves and other undeveloped property reserved for public utilities from paying municipal property taxes (s.361.c).</p>	<p>Exempt land designated as conservation reserve under the proposed new provisions from paying municipal property taxes.</p>
Disposal of conservation reserve	<p>The proposals in the <i>MMGA</i> do not address removal of the conservation reserve designation or sale of conservation reserve lands.</p>	<p>Allow municipalities to dispose of land designated as the proposed new conservation reserve when a substantive change outside of municipal control occurs to the feature being conserved, while ensuring the public process used to dispose of municipal reserve and school reserves is followed with the disposal of conservation reserve lands</p> <p>Specifically state that any proceeds from the disposal of conservation reserve would have to be used for conservation purposes.</p>

TOPICS FOR DISCUSSION—HOW ARE MUNICIPALITIES FUNDED?

COMPLIANCE WITH THE LINKED TAX RATE RATIO

BACKGROUND:

Municipalities currently have the ability to distribute property taxes between non-residential and residential property owners however they wish. In some municipalities, this has led to non-residential tax rates increasing much faster than residential tax rates. In some cases, non-residential property tax rates are more than 10 times higher than the residential property tax rates. The MMGA proposed a maximum ratio of 5:1 between the highest non-residential property tax rate and the lowest residential property tax rate. Under this proposal, municipalities that had higher tax rate ratios would be able to maintain their ratio from year to year, but would not be permitted to increase it.

CONTEXT OF TOPIC:

Feedback from stakeholders over the summer indicated that further consultation was required to determine whether municipalities currently outside of the proposed 5:1 ratio should be required to come into compliance with the maximum ratio within an established timeframe rather than have their ratios maintained at current levels.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
Compliance Timeframe	No required compliance date has been proposed for municipalities outside of the proposed ratio.	<p>Add a provision requiring municipalities to comply with the proposed maximum tax rate ratio.</p> <p>Allow the Minister to set a schedule with progressively lower maximum tax ratios that municipalities exceeding the 5:1 ratio would have to meet in the intervening years. The Minister would have authority to set timeframes by which municipalities or groupings of municipalities would have to reach the 5:1 ratio, based upon how much their local ratio diverges from the legislated 5:1 ratio. Municipalities would always set their own tax rates, but within the ratios set out in the regulation.</p> <p>Add a provision giving the Minister authority to exempt a municipality from any aspect of the proposed compliance schedule if and when they consider it appropriate.</p>

TAXATION OF INTENSIVE AGRICULTURAL OPERATIONS

BACKGROUND:

Intensive agricultural operations are large-scale farming operations that take place on a relatively small land area, often with extensive use of farm buildings and improvements such as structures, fencing, and lighting. Farm buildings and improvements are currently exempt from property taxation in rural municipalities and, due to changes proposed through the *MMGA*, may soon be exempt from property taxation in all municipalities. The result could be that intensive agricultural operations, which have large investments in farm buildings and improvements, may pay about the same amount of property tax as non-intensive farms of similar land area.

CONTEXT OF TOPIC:

Intensive agricultural operations generally move large volumes of animals or agricultural products which can cause significant wear and tear on municipal infrastructure such as roads and bridges. This can result in high maintenance costs for municipalities. Throughout the *MGA* Review there has been consistent conversation about how to ensure that these operations contribute funds to their municipalities commensurate with their impact on municipal infrastructure and services.

Should such a change be included in the *MGA*, discussion with stakeholders would be required to get input and perspective on regulatory requirements.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
<p>Levy on Intensive Agriculture</p>	<p>There are no specific provisions for intensive agriculture operations</p>	<p>Explicitly authorize municipalities to pass a bylaw imposing a levy on intensive agricultural operations.</p> <p>Also authorize the creation of regulations respecting the intensive agricultural operations levy including:</p> <ul style="list-style-type: none"> • the definition of intensive agricultural operations; • the calculation of the levy; • the purposes for which funds collected through the levy may be used; and, • any other matter necessary or advisable to carry out the intent and purpose of the levy.

ACCESS TO ASSESSMENT INFORMATION

BACKGROUND:

The *MMGA* proposed consolidating several industrial property types (major plants; facilities regulated by the Alberta Energy Regulator, Alberta Utilities Commission and National Energy Board; railway properties; and linear property) under a new classification of Designated Industrial Property (DIP) which will all be assessed centrally by the Province.

CONTEXT OF TOPIC:

Property owners and municipalities both have a stake in ensuring that assessments prepared for these properties are accurate, which is why both parties would have the ability to file complaints about assessments prepared by the province. Property owners would have a legislated right to request information sufficient to show how the assessor prepared their assessment, but as the proposed legislation is currently drafted, municipalities would not have a similar right.

Some of the information that would be used to prepare DIP assessments is considered confidential by industrial property owners. This information may be necessary for a municipality to understand how the assessment was prepared, but it should not be shared or used for purposes outside of this process.

Any amendments to the proposals in the *MMGA* would provide municipalities with the right to access the information used to prepare an assessment of DIP property within their jurisdiction in order to understand how the assessment was prepared, but would also protect confidential information about the industrial property in question.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
Access to DIP Assessment Information	The <i>MMGA</i> as written would not allow municipalities access to information regarding how a DIP assessment was prepared.	<p>Include provisions in the proposed new legislation to allow a municipality to request information regarding assessments of designated industrial property in their jurisdiction. The provincial assessor would have to comply with this request except while there is an active complaint from the municipality on the property.</p> <p>Under this proposal, municipalities requesting information on provincially prepared assessments could be required to sign a standardized confidentiality agreement to ensure that information provided by property owners is only used to determine if the property is assessable, if the assessment is prepared correctly, if a complaint is warranted; and to prepare a case.</p>
Providing the Information to Municipalities	The <i>MGA</i> is silent on this matter.	Specifically state that information provided to the province by property owners under sections 294 and 295 could be provided to municipalities upon request, subject to confidentiality requirements.

ASSESSMENT NOTICES

BACKGROUND:

It is not sufficiently clear when assessment complaint periods begin and end due to ambiguity regarding when documents are understood to be sent and received.

CONTEXT OF TOPIC:

Stakeholders expressed that it is important to remove ambiguity about the complaint period for assessment notices.

POTENTIAL AMENDMENTS FOR DISCUSSION:

Topic	Current Status	Proposed Changes
<p>Notice of Assessment Date</p>	<p>Assessment notices must include the deadline for filing a complaint about the assessment, which must be 60 days from the date the assessment notice is sent.</p>	<p>Requires municipalities and, in the case of the proposed <i>MMGA</i> provisions, the provincial assessor to set a “notice of assessment date” which would be required to be between January 1 and July 1. The notice of assessment date would be included on assessment notices, and assessment notices would be sent prior to the notice of assessment date.</p> <p>Enable municipalities and the proposed provincial assessor to establish additional notice of assessment dates for amended and supplementary assessment notices, which could occur at any time throughout the year.</p> <p>The deadline for filing a complaint about an assessment would be 60 days from the notice of assessment date.</p>

CLARITY REGARDING TAX EXEMPTIONS

BACKGROUND:

Any Crown interest in property is exempt from taxation under the MGA. This includes Provincial agencies as defined under the *Financial Administration Act*.

CONTEXT OF TOPIC:

While any Crown interest is exempt from taxation, the government recognizes that it is fair and appropriate to compensate municipalities for the services the municipality provides to these properties (such as water, sewer, and fire protection).

The provincial government has the discretion to pay municipalities a grant up to the amount the municipality would collect in property taxes if a Crown property were not exempt from taxation. In other cases, where the government leases property, the lease agreement often means that the property owner pays property taxes on behalf of the government. Given the wide range of leasing and accommodations arrangements by provincial government entities, greater clarity is being sought by stakeholders regarding the responsibility of Crown agencies to pay property taxes.

The definition of “Provincial agencies” in the *Financial Administration Act* specifically excludes Alberta Health Services and housing management bodies established under the *Alberta Housing Act*. The *Municipal Government Act* (section 362) also specifically exempts schools, colleges and universities from property taxes. Any proposed amendment would not affect the tax status of Alberta Health Services properties, social housing, schools or universities.

POTENTIAL AMENDMENT FOR DISCUSSION:

Topic	Current	Proposed Changes
Taxation of Provincial Agencies	Under the MGA, any property interest held by a Provincial agency is exempt from taxation.	Specifically state that properties owned, leased and held by provincial agencies (as defined in the <i>Financial Administration Act</i>) are taxable for the purposes of property taxation. This would not include Alberta Health Services, housing management bodies established under the <i>Alberta Housing Act</i> , schools, colleges and universities.

CORRECTIONS TO ASSESSMENTS UNDER COMPLAINT

BACKGROUND:

The *MGA* (as amended by the *MMGA*) would allow an assessor to revise an assessment, even if the assessment is under complaint; however, the current framework for assessment complaints does not include a suitable process for the assessor to revise assessments that are under complaint.

CONTEXT OF TOPIC:

Until recently, assessors’ authority to revise assessments was limited to correcting minor technical errors. A recent ruling from the Supreme Court of Canada has re-interpreted the *MGA* to expand assessors’ authority to revise assessments, including the ability to increase assessments. The combination of expanding the type of revisions that an assessor can make and allowing assessors to revise assessments that are under complaint has implications for the assessment complaint framework.

The proposed amendments are intended to provide a suitable process whereby the assessor can revise assessments during the complaint process, but fully maintain the property owner’s rights to review their assessment and file a complaint.

POTENTIAL AMENDMENT FOR DISCUSSION:

Topic	Current Status	Proposed Changes
<p>Changes to Assessments under complaint</p>	<p>Under the <i>MGA</i> as amended by the <i>MMGA</i>, assessors would be permitted to revise an assessment even after a complaint has been filed on the assessment.</p>	<p>Establish the following process for revising an assessment that is under complaint:</p> <ul style="list-style-type: none"> • Require an amended assessment notice, along with written reasons for the changes to the assessment, to be sent to <ul style="list-style-type: none"> ○ the assessed person; ○ the municipality (if the property is Designated Industrial Property); ○ the complainant (if it is not the assessed person); and ○ the assessment review board or Municipal Government Board (depending on the property type). • Require the assessment review board or Municipal Government Board to cancel the complaint, notify the property owner of the cancellation, and refund the complaint fee. <p>An amended assessment notice is not required if an assessment is revised as a result of a complaint being withdrawn by agreement between the complainant and the assessor, except in the case of the proposed new Designated Industrial Property class.</p>

CONTINUING THE CONVERSATION: FURTHER TOPICS FOR DISCUSSION ON THE MGA

November 2016

Topic	Current Status	Proposed Changes
		<p>An assessed person or a municipality would be able to file a complaint about the amended assessment notice within 60 days of the assessment notice date.</p> <p>Do not permit an assessor to revise an assessment after an assessment review board or the Municipal Government Board has rendered a decision on a complaint regarding the assessment.</p>

GENERAL TECHNICAL AMENDMENTS

GENERAL TECHNICAL AMENDMENTS—GOVERNANCE

Current	Proposed	Rationale
<p>Other Requirements for a Petition s.224 (MGA) This section indicates that a witness to a petition signature must take an affidavit indicating the signatory to a petition is eligible to sign.</p>	<p>Clarify that the inclusion of witness affidavits is required upon submission of a petition.</p>	<p>The absence of affidavits makes it difficult to determine the validity of signatures, and therefore the overall sufficiency of a petition. The inclusion of an explicit provision requiring affidavit submission will assist in either compelling their submission or finding the petition to be insufficient.</p>
<p>Contents of an Operating Budget s.243(1) This indicates that a municipal operating budget must include the estimated amount of specific expenditures and transfers.</p>	<p>Add a requirement to include the estimated amount of expenditures and transfers needed to meet the municipality’s obligations for services funded under a proposed Intermunicipal Collaboration Framework (ICF) or a revenue sharing agreement.</p>	<p>This amendment would ensure that funding obligations under proposed ICFs would be addressed, and will also continue the provisions in a soon-to-expire regulation governing the sharing of revenue from Improvement District 349 in the Bonnyville-Cold Lake region (ID 349 Revenue Sharing Regulation).</p>
<p>Advertisement Bylaw s.606(2)(c) (MGAA, 2015) This section authorizes a municipality to advertise only on its website and without the requirement of a bylaw.</p>	<p>Repeal subsection (2)(c), repeal the reference to it in s.606.1(4) and repeal the additional notice requirement in s.606(6)(e) that relates only to notification given on a website under subsection (2)(c).</p>	<p>Some stakeholders raised concerns with the potential lack of transparency that could result. 606(2)(d) and 606.1 allow for the same form of notification while including additional transparency and accountability measures if a council wants to use such alternative notification methods. In practice, this means that a municipality could still use their website as a means of satisfying public notification requirements, but only if a bylaw had been passed, following a public hearing, to enable this approach.</p>

CONTINUING THE CONVERSATION: FURTHER TOPICS FOR DISCUSSION ON THE MGA

November 2016

Current	Proposed	Rationale
<p>FOIP and Closed Council meetings s.197 Indicates when a meeting may be closed with reference to the <i>Freedom of Information and Protection of Privacy Act</i> (FOIPP).</p>	<p>Remove the direct reference to the FOIPP provisions. This matter will be addressed by directly referencing the allowable exceptions within a proposed regulation.</p>	<p>The Privacy Commissioner has identified that the reference to the exceptions from FOIPP should be replaced by specific provisions in the <i>MGA</i> or associated regulations. This change would allow the description of the exceptions to be clearer by framing them in the context of meetings. The exceptions will be incorporated into the proposed Closed Council Meetings Regulation.</p>
<p>Form of Nomination The Local Authorities Elections Act (LAEA) (s.27(1)) includes the requirement that each candidate must provide a written acceptance, which includes the statements that the candidate is eligible to be elected and will accept the office if elected.</p>	<p>Add a new provision to the <i>LAEA</i> to require candidates to acknowledge the requirement to read and comply with the municipality's code of conduct if elected.</p>	<p>This is consistent with the intent of requiring all municipalities to have a code of conduct in the 2015 <i>MGAA</i>.</p>
<p>Revision Authorized s.63 (MGA) This section allows council, by bylaw, to authorize administration to revise a bylaw in accordance with a list of permitted revisions.</p>	<p>Add a requirement to allow council, by resolution, to authorize the Chief Administrative Officer of a municipality to revise a bylaw in accordance with a list of permitted revisions.</p>	<p>Stakeholders have expressed a need to clarify the process for correcting minor errors to bylaws.</p>
<p>Requirements Relating to Substituted Bylaws s.65 (MGA) This section sets out deeming requirements for passing revised bylaws.</p>	<p>Clarify that this section operates despite the provisions in s.191, which deals with the power to amend or repeal a bylaw.</p>	<p>Stakeholders have expressed a need to clarify the process for correcting minor errors to bylaws.</p>

GENERAL TECHNICAL AMENDMENTS—PLANNING AND DEVELOPMENT

Current	Proposed	Rationale
<p>Environmental Reserve s.664(1)(a) This section identifies the types of land that can be dedicated as Environmental Reserve during subdivision application processes.</p>	<p>Change the reference from swamp to wetland.</p>	<p>Changing swamp to wetland will modernize the language in the MGA and harmonize the legislation with the wetland policy that was developed by Environment and Parks.</p>
<p>Statutory Plans s.636.1 The MGA addresses notifications with respect to statutory plans and the provision of opportunities for suggestions or representations regarding those plans.</p>	<p>Add a requirement that area structure plans with a provincial highway component will need to be referred to Alberta Transportation.</p>	<p>Alberta Transportation has indicated that this will assist with their long-range planning.</p>
<p>Subdivision and Development Appeals s. 686(1.1) This section indicates the date of notification of an order, decision or development permit is deemed to be 7 days from the date mailed.</p>	<p>Ensure that the appeal period is the same for posted, advertised or mailed notices.</p>	<p>Development permit decisions can be posted, advertised or mailed, depending on a municipalities land use bylaw.</p> <p>Maintaining this provision, as is, would mean that mailed notices would have 21 days to file an appeal, but that published or advertised notices would only have 14 days.</p> <p>An amendment to adjust this section to make the appeal period the same for posted, advertised and mailed and published notices was not possible through house amendment.</p>

GENERAL TECHNICAL AMENDMENTS—ASSESSMENT AND TAXATION

Current	Proposed	Rationale
<p>New Extension of Linear Property Regulation</p>	<p>Exclude the Extension of Linear Property Regulation from s.603.1(3) and have it become repealed either upon the coming into force of a new regulation or on December 31, 2020</p>	<p>This regulation treats electric power generation plants that have the ability to sell power as linear property for assessment and taxation purposes.</p> <p>The Extension of Linear Property Regulation is a section 603 made regulation that expires June 30, 2017. There is a need to have the regulation remain until the matter is dealt with in the Matters Relating to Assessment & Taxation Regulation (MRAT)</p>
<p>New Electric Energy Exemption Regulation Elevation</p>	<p>Elevate the policy of this s.603 regulation directly into the MGA, thereby enabling the Minister by Order to exempt certain components of properties from education property tax, where those components are used for or in the generation of electricity.</p>	<p>The regulation enables the making of a Ministerial Order to exempt components used for or in the generation of electricity of ‘electric power systems’ from paying education property taxes.</p> <p>The Electric Energy Exemption Regulation first came into effect January 1, 2001 to provide for the consistent property assessment of all types electric power generating systems, to provide for a tax incentive that would attract industry investment, and to mitigate any adverse financial impacts for certain municipalities in a deregulated market environment for electric power generation.</p> <p>This regulation expires on June 30, 2017 and cannot be renewed under s.603 which provides time-limited regulation-making authority. The <i>Municipal Government Amendment Act (2015)</i> saw the elevation of other s.603 regulations in the Act; for others, new regulation-making authority was created.</p>

CONTINUING THE CONVERSATION: FURTHER TOPICS FOR DISCUSSION ON THE MGA

November 2016

Current	Proposed	Rationale
<p>Right to enter on and inspect a property s. 294 Assessors have the right to enter and inspect property for the purpose of preparing an assessment or determining if a property is to be assessed (section 294 of the <i>MGA</i>). Assessors also have the right to compel people to provide any information necessary for the assessor to carry out their duties under the <i>MGA</i>.</p>	<p>Clarify the legislation so that the purposes for which assessors are permitted to inspect properties are aligned with the right of assessors to request information to carry out their duties under Parts 9-12 of the <i>MGA</i>.</p>	<p>Information should only be used for the purpose for which it was collected. Aligning the purposes for which an assessor may request information and perform an inspection would mean that all information in the assessors' possession can be used for the same purpose (i.e. to carry out their duties and responsibilities under the <i>MGA</i>).</p>
<p>Assessment information An assessed person may ask the municipality or, under the <i>MMGA</i> proposals, the provincial assessor for sufficient information to determine how the assessor prepared the assessment of that person's property. The municipality or proposed provincial assessor must comply unless the property owner has filed a complaint about their assessment and the issue has not been resolved.</p> <p>Under the <i>MMGA</i> proposals, assessors could compel property owners to provide records during an inspection or respond to a request for information at any time, regardless of whether an assessment on the property is under complaint.</p>	<p>Clarify that assessors may not compel a property owner to provide records during an inspection or respond to a request for information relative to the current assessment year if the property owner has filed a complaint about their assessment.</p> <p>The assessor may still request information or compel the property owner to provide records relative to the upcoming assessment year.</p>	<p>This amendment would create a better balance between the access to information rights of property owners and assessors. It would mean that while a complaint is active, both parties are only obliged to share information as part of the complaint process.</p>
<p>Subclasses Under the <i>MMGA</i> proposals, councils would be permitted to set different tax rates for sub-classes of non-residential property (as defined in the regulations). Assessors would be required to apply the sub-classes defined in the regulation to assessments even if council wishes to tax all sub-classes at the same rate.</p>	<p>Clarify that assessors would only be required to apply non-residential sub-classes in the assessment process if council chooses to tax the sub-classes differently.</p>	<p>Applying non-residential sub-classes to property assessments would require additional work and investment in information technology infrastructure for most municipalities. This amendment would allow municipalities to avoid these expenses if they choose not to use non-residential sub-classes.</p>

CONTINUING THE CONVERSATION: FURTHER TOPICS FOR DISCUSSION ON THE MGA

November 2016

Current	Proposed	Rationale
Liability Code Assessments rolls and notices are required to include a “liability code”, which is assigned by the assessor (section 303(f.1)).	Remove the requirement to include a liability code on assessment rolls and notices.	This code was required because provincial auditors made use of it when auditing municipal assessments – it is not meaningful for property owners or municipalities. It is no longer required for the audit program.
Receipts Municipalities are required to provide a receipt when taxes are paid (section 342).	Clarify that municipalities will be required to provide a receipt when taxes are paid, unless otherwise advised by the property owner.	Costs associated with issuing receipts (usually by mail) may be unnecessary if property owners do not wish to receive a receipt.

Government of Canada Extends Deadline for Input on Species at Risk Policies

The Government of Canada is looking for input on seven draft policies, which support the predictable, clear and consistent implementation of the *Species at Risk Act*. The federal *Species at Risk Act* (SARA) aims to prevent wildlife species from becoming extinct and secure the necessary actions for their recovery.

The draft policies include:

- **Policy on Critical Habitat Protection on Non-federal Lands**
- **Policy on Protecting Critical Habitat with Conservation Agreements under Section 11 of the Species at Risk Act**
- **Policy on Survival and Recovery**
- **Policy Regarding the Identification of Anthropogenic Structures as Critical Habitat under the *Species at Risk Act***
- **Approach to the Identification of Critical Habitat under the *Species at Risk Act* when Habitat Loss is Not Believed to be a Significant Threat to the Survival or Recovery of the Species**
- **Species at Risk Act Permitting Policy**
- **Listing policy for Terrestrial Species at Risk**

The federal government is welcoming any comments on these policies, and specifically:

- Are the policies clear and understandable?
- Are there any concerns or recommendations regarding these policies?

In order to allow additional time for engagement and consultation on the draft SARA policies, the Government of Canada has extended the comment period until **March 31, 2017**.

Feedback can be provided to the Species at Risk Public Registry via email at ec.registrelep-sararegistry.ec@canada.ca.

Enquiries may be directed to:

Tasha Blumenthal
Policy Analyst
780.955.4094

Kim Heyman
Director of Advocacy & Communications
780.955.4079

Alberta Legislature Passes Bill 21 and Other MGA Review Updates

On December 6, 2016, Bill 21: *Modernized Municipal Government Act* (MMGA) passed third reading in the Alberta legislature, effectively completing the legislative cycle. The last step remaining for the MMGA is Royal Assent to bring the legislation into force. This final stage will be delayed until the administrative requirements and a number of key regulations are in place.

As a reminder, the government introduced a number of house amendments to Bill 21 in the Committee of the Whole stage of the legislative process which ended on November 30th, 2016. Those house amendments included changes to:

- Municipally Controlled Corporations
- Planning and Development Appeal Board Membership
- Councillor Orientation and Training
- Centralized Industrial Assessment
- Intermunicipal Collaboration
- Offsite Levies
- Decision Making Timelines for Development Permits

For full summary of the house amendments to Bill 21, please click [here](#).

At this point, there are longer opportunities to amend the legislation, either from the government or the oppositions; however, Alberta Municipal Affairs has indicated that additional **emerging issues** may be addressed in legislation in the spring 2017 legislative session.

The Government of Alberta is continuing to seek feedback on the emergent issues proposed for spring 2017 through the “**Continuing the Conversation**” discussion guide. The Government of Alberta’s deadline for feedback on the discussion guide is **January 31, 2017**; however, to ensure the AAMDC has an accurate representation of our members’ views on the issues, the AAMDC asks that, in addition to sending your comments to the Government of Alberta, that you also send a copy to AAMDC Policy Analyst, Matt Dow at matt.dow@aamdc.com. This will inform the AAMDC positions and submissions on these emergent and technical issues.

The AAMDC Board of Directors will be discussing this item at the December and January board meetings so, if possible, please provide any comments to the AAMDC by **January 13, 2017**. The province's deadline for comments is **January 31, 2017**.

The AAMDC would like to thank its members for their attention and continued collaboration on the review of the *Municipal Government Act*.

Enquiries may be directed to:

Matt Dow
Policy Analyst
780.955.4085

Kim Heyman
Director of Advocacy & Communications
780.955.4079

**Mackenzie County Library Board
Sep 12, 2016 meeting minutes
Mackenzie County Office, Fort Vermilion, AB**

Present: Beth Kappelar, Lisa Wardley, Lorraine Peters, Lorna Joch, LaDawn Dachuk, Irene van der Kloet, John Driedger, Lucille Labrecque (by phone)
Regrets: Nadia Jensen

Prior to the start of the regular MCLB meeting, an In Camera meeting was held with High Level Library Society. High Level Library was represented by Monica Longard (Chair), Beth Gillis (Director) and Amanda Ebert (Librarian). This meeting started at 6:00pm and ended at 6:59 pm.

Another In Camera meeting was held with Fort Vermilion Library Society. Fort Vermilion Library Society was represented by Heather Batt (chair), Sabrina Westra (treasurer), Katie Baer (vice-chair) and Ena Simpson (director). This meeting started at 7:00pm and ended at 9:25pm.

1.0 Meeting called to order at 9:34pm.

2.0 Approval of agenda:
MOTION #2016-08-01 LaDawn moved to approve the agenda with additions. **CARRIED**

3.0 Approval of the minutes:
MOTION #2016-08-02 John moved to approve the minutes of the August 22, 2016 meeting. **CARRIED**

4.0 Review of Action Items:
- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:
MCLB Financial Report as of September 12, 2016:
- Balance brought forward: \$ 64,033.46
- Total Revenues: \$ 293,238.36
- Total Expenses: \$ 264,125.50
- Ending Bank Balance: \$ 93,146.32
MOTION #2016-08-03 LaDawn moves to accept the financial report as presented. **CARRIED**

6.0 Library/Committee reports

6.1 La Crete
Get To Know You Night went very well. They have discussed their budget. Grand opening of the new library location is October 4 between 10:00 - 8:00.

6.2 Fort Vermilion
Nothing to report.

6.3 Zama
Nothing to report.

6.4 High Level
Nothing to report.

- 6.5 **MCLC**
Nothing to report.
- 7.0 **Old business**
- 7.1 **Plan of Service**
Tabled to Oct 24, 2016.
- 7.2 **Blue Hills Satellite Location**
On hold.
- 7.3 **Local author**
No updates.
- 7.4 **Library Service Agreements**
Tabled
- 7.5 **Grief and Loss books.**
Each library should have a budget for that.
MOTION #2016-08-04 Lisa moves that each library shall have \$300.00 to spend on grief and loss books, payable upon receipt. **CARRIED**
- 8.0 **New Business**
- 8.1 **Library Highway Sign**
LCLS is looking into signs for the library.
- 8.2 **MCLB appointments**
The appointments of Lorna Joch and Nadia Jensen are up for renewal.
- 9.0 **Next meeting date and location:** Mackenzie County Office, Fort Vermilion, October 24, 2016 at 7:00pm.
- 10.0 **Adjournment**
MOTION #2016-08-05 John moved the meeting adjourned at 9.56pm. **CARRIED**

These minutes were adopted this 24th day of October, 2016.

Beth Kappelar, Chair





Mackenzie Frontier Tourist Association Meeting
October 19, 2016
Community Futures Office

In Attendance:

Beth Kappelar	Lisa Wardley	John W Driedger (phone)
Jacy Rapke	John Thurston	Boyd Warner
Michelle Farris	Wally Olorenshaw	Mike Morgan

Apologies:

Kathryn Banman

Guest:

Matt Marcone

1. Call to Order

5:35 pm

2. Agenda

Motion:

Moved by: Michelle Farris

That the agenda be approved with the following additions:

- 5c. Stephen Underhay Video Update
- 5d. Carcajou Phase II – River Tourism
- 6c. Welcome Mike Morgan

Carried

3. Minutes of Aug 17, 2016 Meeting

Motion:

Moved by: Jacy Rapke

That the minutes be approved as presented.

Carried

4. Financial Report

Motion:

Moved by: Boyd Warner

That the financial report be approved as presented.

Carried

5. Old Business

a. Matt Marcone – Video Project

Matt shared with the Board 5 short videos he made for the website that will promote the region.

Motion:

Moved by: Wally Olorenshaw

That the Board move forward and purchase the 5 videos Matt Marcone has presented at a price of \$4500.00.

Carried

b. Website

The Board discussed that a written update as to the progress and next steps needs to be received from Jennifer. Beth/Diane will send an email, on behalf of the Board, to Jennifer requesting an update.

- c. Video Update – Stephen Underhay
With Stephanie Milton leaving, Jacy will be the new liaison for this project. The Board would like an update on this project. Beth/Diane will send an email, on behalf of the Board, to Stephen requesting an update.
- d. Carcajou Phase II - River Tourism/History Check App
Lisa presented to the Board the upcoming plans and suggested that MFTA participate as some level.

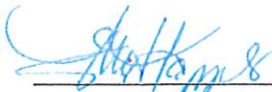
6. New Business

- a. Travel Alberta Industry Conference
For information
- b. AGM Date
AGM will be held on November 23, 2016. An advertisement will be placed in the Echo and members will received an email invite.
- c. Welcome Mike Morgan
Mike Morgan has taken Stephanie Milton's appointment to sit on the MFTA Board for the Town of High Level.

7. Meeting Date

Next MFTA meeting was scheduled for November 23, 2016 (AGM) at 5:30 pm. A budget meeting was scheduled for December 7, 2016 at 5:30 pm.

Adjournment at 7:20 pm



Beth Kappelar - Chair



**Board Meeting
REDI Northwest Alberta**

*Town of High Level Office – Room 150, High Level
September 13, 2016 • 5:30 pm*

MEETING MINUTES

incredible!

ATTENDANCE

REDI Board Members

Lisa Wardley, Chair
Chris MacLeod, Vice-chair
Crystal McAteer
Mike Osborn
Peter Braun
Dan Dibbelt, REDI Manager

Regrets

Lucille Labrecque
Kevin Delorey
Dan Fletcher
Larry Neufeld

Guests

Byron Peters, Mackenzie County
Andrew O'Rourke, Mackenzie County
Lisa Houle, Province of Ab
Joni Aylward, Aylward Research
Shelia Willis, FHNAS

1. CALL TO ORDER

Chair Lisa Wardley called the meeting to order at 6:01 PM

PRESENTATION 1.

Shelia Willis gave an overview presentation of their new online self-guided tour phone app of Northern Alberta. www.fhnas.com

Shelia was asked to make contact with Kami Currie and MFTA with REDI's Carcajou Project.

2. REVIEW & ADOPTION OF THE AGENDA

Motion:

That REDI accept the agenda as amended.

CARRIED

Moved by: Chris MacLeod

3. MINUTES OF June 8th, 2016 REDI MEETING

Motion:

That REDI accept the minutes of the REDI June 8th, 2016 meeting.

CARRIED

Moved by: Peter Braun

4. YTD FINANCIAL REPORT TO AUGUST 31st, 2016

Motion:

That REDI accept the financials as presented.

Moved by: Chris MacLeod

CARRIED

5. OLD BUSINESS & PROJECT UPDATES

I. Shadow Population Report

Joni Aylward of Aylward Research presented the findings and high lights of the now completed Shadow Population Report. The following recommendations were proposed;

Recommendation 1: Support AAMDC Request to Change Definition of Shadow Population

During the Spring 2014 Convention, The Alberta Association of Municipal Districts and Counties presented Resolution #10-14S which requested that the current regulations regarding shadow population counting be revised to allow for greater flexibility and to better reflect the realities of a community's experience.

The Shadow Population in the REDI Region

Page 49 of 49

Recommendation 2: Creation of Work camp Information Depository

A petition to the Deputy Minister's Office that all pertinent information pertaining to industrial and/or commercial work camps: 1) be entered into a single work camp information depository that can be accessed and shared across Government departments; 2) that all Government departments collecting information on industrial and/or commercial work camps be required to enter the data collected into the depository. This petition can be conducted in partnership with the Alberta Association of Municipal Districts and Counties.

Recommendation 3: Regional Impact Funding

Petition to the Deputy Minister's Office that the collection and calculation of a shadow population be taken out of the municipal census framework. Alternatively, the tracking and financial compensation for hosting a shadow population should be incorporated into a social policy. The funds received under this new social policy should be distributed to communities through a northern advocacy organization such as the Northern Alberta development Council.

Motion:

That REDI share the Shadow Population Report and recommendations with REDI's municipal members.

Moved by: Peter Braun

CARRIED

II. Government of Alberta REDI Reporting Documents

The REDI Board reviewed the covering letter, financial tracking sheet, 2016 2017 and Operations Plan.

Motion:

Moved: Chris MacLeod

That REDI approve the GOA application and reports.

CARRIED

III. Mackenzie Oat Processors Association update

Mackenzie Oat Producers are having concerns with their contractors.

Motion:

Moved: Peter Braun

That REDI request a written update report for the next REDI meeting.

CARRIED

IV. Business Survey update and presentation

An overview of the information and data collected to date was circulated for information.

Motion:

Moved: Peter Braun

That REDI extend the deadline for the High Level Chamber of Commerce for completion of the High Level – Rainbow Lake portion of the Business Survey until Sept 30, 2016. Further, if still uncompleted, issue payment on prorated basis and hire a consultant to complete the survey.

CARRIED

V. Retail Gap Analysis

Motion:

Moved: Chris MacLeod

That REDI invite Cushing Terrell to the next meeting (AGM) to present the REDI Region Gap Analysis.

CARRIED

VI. Northern Alberta Broadband Preparedness Project

Motion:

Moved: Crystal McAteer

That REDI send Dan Dibbelt to the upcoming Oct 10, 2016 meeting in partnership with PREDA.

CARRIED

VII. NTAB Update

The next NTAB meeting will take place in Edmonton at 6 PM Nov 14, 2016. Potential guests include Robin Campbell and the G7G rail line to Alaska.

VIII. Carcajou contract update

Motion:

Moved: Crystal McAteer

That the Carcajou contract update be received for information.

CARRIED

6. OTHER

I. REDI Bursary

REDI Manager Dan Dibbelt will draft a Bursary plan and options for the next meeting.

II. REDA Managers meeting

The next REDA Managers meeting will be a teleconference on Oct 4th, 2016.

III. Community & Regional Ec/Dev Support

Lisa Houle outlined the new funding opportunity from the Province of Alberta. The Federal Government's Invest In Canada program was also discussed.

IV. AUMA, AAMDC, EDAC

These meetings were discussed. REDI Manager Dan Dibbelt will be attending EDAC to maintain his certification.

7. AROUND THE TABLE COMMENTS

The upcoming Alberta Cariboo Protection proposal was discussed.

8. ADJOURNMENT & NEXT MEETING

The REDI meeting adjourned at 9:15 PM.

The next REDI Meeting will be the Annual General Meeting at 5:30 PM, Wed October 12th, 2016 at the Town of High Level, Room 150.

Lisa Wardley
REDI Chair

From: [Ron Pelensky](#)
To: [Carol Gabriel](#)
Subject: FW: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150
Date: November-29-16 6:46:20 PM
Attachments: [image007.png](#)

Hi

Can you place this Canada 150 Grant letter with our other one in the Council package under information

thanks

Ron Pelensky

Mackenzie County

P: 780.927.3718

F: 780.927.4266

From: Peter F Braun [mailto:pfbraun1961@gmail.com]
Sent: Tuesday, November 29, 2016 5:28 PM
To: Ron Pelensky
Subject: Fwd: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150

Ron did you get this info already

Peter F Braun

Begin forwarded message:

From: "Philip Doerksen" <arenam@telus.net>
Date: November 29, 2016 at 11:32:23 AM MST
To: "David Max Schellenberg" <dave.s@maxfuel.ca>, "George Derksen" <georged45ksg@gmail.com>, "John zacharias" <peakjz@gmail.com>, "Keegan Wood" <keeganw@knelsen.com>, "Ken Derksen" <ken@redlineelectric.ca>, "Peter F Braun" <pfbraun1961@gmail.com>, "Peter Wiebe" <pawiebe@latrans.ca>, "Philip Doerksen" <arenam@telus.net>, "Shawn Wieler" <shawnw@knelsen.com>, "Simon Wiebe" <Aglandswiebe@gmail.com>, "Wendy Morris" <wendym@fvsd.ab.ca>
Subject: **FW: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150**

Info

Philip Doerksen

Arena Manager

Northern lights Rec Centre

Box 29 La Crete A.B.

T0H 2H0

10201-99 ave
Ph (780) 928-3066
Cell (780) 926-0503
Fax (780) 928-3022

www.nlreccentre.com

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Board Room rental/hall rental
Games room rental

From: AB Canada150 / Canada150 AB (WD/DEO) [<mailto:wd.abcanada150-canada150ab.deo@canada.ca>]
Sent: Thursday, November 24, 2016 10:38 AM
To: arenam@telus.net
Subject: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150



Western Economic
Diversification Canada

Diversification de l'économie
de l'Ouest Canada

(Le français suit)

Hello Mr. Doerksen,

Re: Renovate the Northern Lights Recreation Centre in La Crete
Reference Number: C008186

Thank you for submitting your application to Western Economic Diversification Canada (WD) under the Canada 150 Community Infrastructure Program. WD received many excellent applications; however, the demand for funding greatly exceeded available funds.

WD has assessed applications based on the program criteria outlined in the application guide. Funds have now been fully allocated and we regret to inform you that we are unable to fund your project.

Thank you for your interest in the Canada 150 Community Infrastructure Program.

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

Bonjour,

Objet: Renovate the Northern Lights Recreation Centre in La Crete
Numéro de référence : C008186

Nous vous remercions de votre demande en réponse à l'appel de propositions du Programme d'infrastructure communautaire de Canada 150 tenu par Diversification de l'économie de l'Ouest Canada (DEO). DEO a reçu d'excellentes demandes en grand nombre, mais le total de l'aide financière demandée était beaucoup plus important

que les fonds disponibles.

DEO a évalué les propositions en fonction des critères de programme énumérés dans le Guide du demandeur. Le montant total des fonds disponibles a été alloué pour cette période de réception des demandes, et nous regrettons de vous informer que nous ne pourrions satisfaire à votre demande.

Merci de l'intérêt que vous portez au Programme d'infrastructure communautaire de Canada 150.

Ce message est destiné à l'usage exclusif de la personne à laquelle il est adressé. Il peut contenir des renseignements confidentiels, personnels ou privilégiés. Veuillez communiquer avec nous immédiatement si ce message vous a été envoyé par erreur. Ne le copiez pas, ne le transmettez à personne et ne faites rien par rapport à ce que vous y avez lu. Tout message reçu par erreur ou tout message de réponse qui en découle doivent être effacés ou détruits.

Western Economic Diversification Canada
Diversification de l'économie de l'Ouest Canada
Government of Canada | Gouvernement du Canada
www.wd-deo.gc.ca

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2016.0.7859 / Virus Database: 4664/13431 - Release Date: 11/18/16

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2016.0.7924 / Virus Database: 4664/13469 - Release Date: 11/24/16

From: [Ron Pelensky](#)
To: [Carol Gabriel](#)
Cc: [Jennifer Batt](#)
Subject: FW: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150
Date: November-24-16 5:48:01 PM
Attachments: [image004.png](#)
[image005.png](#)

Hello Carol

Please include this email in the next council package

Ron Pelensky

Mackenzie County

P: 780.927.3718

F: 780.927.4266

From: AB Canada150 / Canada150 AB (WD/DEO) [mailto:wd.abcanada150-canada150ab.deo@canada.ca]

Sent: Thursday, November 24, 2016 11:58 AM

To: Ron Pelensky

Subject: Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150



(Le français suit)

Hello Mr. Pelensky,

Re: Upgrade two campgrounds in Mackenzie County

Reference Number: C007716

Thank you for submitting your application to Western Economic Diversification Canada (WD) under the Canada 150 Community Infrastructure Program. WD received many excellent applications; however, the demand for funding greatly exceeded available funds.

WD has assessed applications based on the program criteria outlined in the application guide. Funds have now been fully allocated and we regret to inform you that we are unable to fund your project. Thank you for your interest in the Canada 150 Community Infrastructure Program.

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Bonjour,

Objet: Upgrade two campgrounds in Mackenzie County

Numéro de référence : C007716

Nous vous remercions de votre demande en réponse à l'appel de propositions du Programme d'infrastructure communautaire de Canada 150 tenu par Diversification de l'économie de l'Ouest

Canada (DEO). DEO a reçu d'excellentes demandes en grand nombre, mais le total de l'aide financière demandée était beaucoup plus important que les fonds disponibles.

DEO a évalué les propositions en fonction des critères de programme énumérés dans le Guide du demandeur. Le montant total des fonds disponibles a été alloué pour cette période de réception des demandes, et nous regrettons de vous informer que nous ne pourrions satisfaire à votre demande.

Merci de l'intérêt que vous portez au Programme d'infrastructure communautaire de Canada 150.

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Western Economic Diversification Canada
Diversification de l'économie de l'Ouest Canada
Government of Canada | Gouvernement du Canada
www.wd-deo.gc.ca

From: [Ron Pelensky](#)
To: [Carol Gabriel](#)
Subject: FW: Proposez dès maintenant une candidature pour les Prix pour le bénévolat du Canada! / Submit a nomination now for Canada's Volunteer Awards!
Date: December-05-16 1:00:58 PM

Hi Carol

Not sure if you get these notifications however I think we should place it in the info section of Council package

thanks

Ron Pelensky
Mackenzie County
P: 780.927.3718
F: 780.927.4266

From: info-cva-pbc@hrsdc-rhdcc.gc.ca [mailto:info-cva-pbc@hrsdc-rhdcc.gc.ca]
Sent: Monday, December 05, 2016 1:19 AM
To: Ron Pelensky
Subject: Proposez dès maintenant une candidature pour les Prix pour le bénévolat du Canada! / Submit a nomination now for Canada's Volunteer Awards!



[English text follows French](#)

Proposez dès maintenant une candidature pour les Prix pour le bénévolat du Canada!

Madame/Monsieur,

Le 150^e anniversaire de la Confédération du Canada arrive à grands pas. À l'aube de cette année spéciale, il est important de reconnaître que notre pays ne serait pas le même sans le travail des bénévoles. En cette année de célébrations, nous voulons souligner le travail important que les bénévoles accomplissent.

L'appel de candidatures pour les Prix pour le bénévolat du Canada est **maintenant lancé, et ce, jusqu'au 3 février 2017**. Vous êtes invité à :

- **proposer la candidature** d'un organisme à but non lucratif, d'un bénévole, d'un groupe de bénévoles ou d'une entreprise qui agit utilement au sein d'une collectivité et qui serait digne de l'un des Prix; et
- **faire la promotion** de l'appel de nominations auprès de vos intervenants.

Des prix seront décernés dans les catégories suivantes :

- Un (1) prix national – **Prix Thérèse-Casgrain pour l’engagement de toute une vie**;
- Cinq (5) prix régionaux – **Leader émergent**, pour les jeunes bénévoles de 18 à 30 ans;
- Cinq (5) prix régionaux – **Leadership communautaire**, pour des personnes ou des groupes;
- Cinq (5) prix régionaux – **Leadership d’entreprise**, qui reconnaît les entreprises qui font preuve de responsabilité sociale; et
- Cinq (5) prix régionaux – **Innovation sociale**, qui reconnaît les contributions des organismes sans but lucratif.

Les lauréats des Prix seront honorés lors d’une cérémonie et seront invités à nommer un organisme à but non lucratif qui recevra une subvention de 5 000 \$ (prix régionaux) ou de 10 000 \$ (prix national).

Contribuez à honorer cette culture de générosité! [Donnons aux bénévoles canadiens la reconnaissance qu’ils méritent.](#)

Pour obtenir plus de renseignements au sujet des Prix, visitez [Canada.ca/prix-benevolat](#) ou composez le 1-877-825-0434.

Suivez-nous sur Twitter! [#faitesladifference](#)



Emploi et
Développement social Canada

Employment and
Social Development Canada

Canada

Vous recevez des renseignements sur les Prix pour bénévolat du Canada parce que vous êtes abonné à une liste à utilisation multiple appartenant à Grey House Publishing Canada.

Pour vous désabonner...

Si vous ne souhaitez plus recevoir ces courriels, veuillez répondre au présent courriel en inscrivant "désabonner" dans la ligne de sujet ou communiquer avec le Secrétariat des Prix pour le bénévolat du Canada au 1-877-825-0434. Nous retirerons votre adresse de courriel de la liste de distribution dans les deux semaines suivant la réception de votre demande.

Submit a nomination now for Canada’s Volunteer Awards!

Dear Sir or Madam:

The 150th anniversary of Canada’s Confederation is fast approaching. During this celebration year, it is important to acknowledge that our country would not be the same without the work of volunteers. We would like to recognize the important work of volunteers across the country.

The call for nominations for Canada’s Volunteer Awards is **now open until February 3, 2017**. You are invited to:

- **nominate** a not-for-profit organization, an individual, a group or a business who is making a difference in their community to receive an award; and

- **promote** the call for nominations to your stakeholders.

Awards will be presented in the following categories:

- One (1) national award – **Thérèse Casgrain Lifelong Achievement Award**;
- Five (5) regional awards – **Emerging Leader**, for young volunteers aged 18 to 30;
- Five (5) regional awards – **Community Leader**, for individuals or groups of volunteers;
- Five (5) regional awards – **Business Leader**, to recognize businesses that demonstrate social responsibility; and
- Five (5) regional awards – **Social Innovator**, to recognize the contributions of not-for-profit organizations.

Award recipients will be recognized at a ceremony and will be able to choose a not-for-profit organization to receive a grant of \$5,000 (regional awards) or \$10,000 (national award).

Help highlight Canada's volunteer culture! [Nominate a volunteer, not-for-profit organization or business in your community today!](#)

For more information about the Awards, please visit Canada.ca/volunteer-awards or call 1-877-825-0434.

Follow us on Twitter! [#madeadifference](#)



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Canada

You are receiving information pertaining to the Canada's Volunteer Awards because you have subscribed to a multiple use list owned by Grey House Publishing Canada.

To unsubscribe:

If you no longer wish to receive these e-mails, please reply to this email with the word "unsubscribe" in the subject line or contact the Canada's Volunteer Awards Secretariat at 1-877-825-0434. Your e-mail address will be removed from the e-mail distribution list within two weeks from the time we receive your request.
